SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

MODEL ENGLISH EDUCATION SOCIETY'S SHARDA MAHAVIDYALAYA (ARTS & SCIENCE)

SHARDA MAHAVIDYALAYA (ARTS AND SCIENCE),PARBHANI NEAR CIVIL HOSPITAL, SUBHASH ROAD, PARBHANI-431 401
431401
www.shardacollege.co.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sharda Mahavidyalaya Art's & Science Parbhani came into existence in 1997 by the Model English Education Society Parbhani. The great visionary & dedicated social worker Late Hemrajji Jain nurtured it from the very beginning. It is indeed challenging institution of higher education in that It has courageously faced many problems financial as well as academic, but the college has pointed out acumen & pragmatism, resourcefulness & creativity. Its history of twenty one years is a journey of trials & tribulations. Its survival has been marked with odds & ordeals. But ultimately sweet are the uses of adversity.

We have worked hard and worked together. We have been working in the right direction with a clear vision & mission of the institution. The importance of building an educational institute is not less than the importance of building a nation. Building an educational institution requires the same commitment, the same vision and the same determination. We have taken up lofty task with a sense of dedication which is reflected in society through education given by institution.The main concern of our management is pursuit of excellence in education for the progress of the college. Our teaching staff as well as non-teaching is deeply involved in the difficult task of developing college.College is a multi-faculty college with total staff includes 29 teachers and 13 nonteaching staff. College has 19 departments including two post graduated departments. College have microbiology & computer science at B.Sc level, B.Com., B.C.A., M.A. Urdu and M.A. Psychology on non-grants basis. We are thus catering to the need of higher education in this region.College always committed with the core values given by NAAC. In the year 2012 college accredited by NAAC with 'B' Grade. After first cycle college has made systematic efforts to achieve excellence in the field of teaching, learning, research and extension.In this period of globalization of education, we are tried to maintain quality of teaching, learning, research and extension. It is fact that steps should be taken to get it re-accredited by the NAAC. Hence this exhaustive report has been prepared for submission to the NAAC.

Vision

The Model English Education Society, Parbhani runs this college. Following are the Visions of the institution.

i.   To seek social transformation through education to fulfill the educational

needs of rural as well as urban students.

ii.   To inculcate the idea of social and civil responsibilities among the students

and to impart enriching country confidents and good citizens.

iii.   To organize educational tours to advanced centers of learning, science,

technologies, historical places, forts, sea shores, factories, industries etc.

iv.   To arrange lectures of eminent scientists, historians, dramatics, writers,

technologists, social reformers, linguists, politicians, industrialists etc.

v.   To organize science exhibition and inspire students to participate in debates,

        science quizzes and other competitions.

vi.   To organize different extension activities for cultivation of values like national

        integration, liberty, equality, fraternity, patriotism, humanism, scientific

        temper, democracy, socialism, peace, secularism, tourism etc.

Mission

1.   The main focus of our college is on inculcation of desire for knowledge in the

        minds of students coming from rural as well as urban areas.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Centrally located college in city.

2. Well qualified, experienced & dedicated staff.

3. Excellent extension activities through NSS.

4. Significant curricular, co-curricular & extra curricular activities.

5. Clean and green campus.

6. Quality research work with standard publications.

7. Well established library.

8. Curriculum with CBCS.

Institutional Weakness

1. Lack of value added/certificate course.

2. Restrictions in appointing permanent staff due to Government policies.

3. Lack of inter-departmental academic collaboration.

4. Socially and financially deprived background of the students.

5. Inadequate financial resources for college development.

6. Less number of ICT facilities.

7. Inadequate infrastructure facilities.

8. Minimum number of student support facilities.

9. Quality initiatives are not significant in number.

10. Limited collaborations with alumni.

Institutional Opportunity

1. To build global competencies in rural students to face the world challenges.

2. To obtain funds for research and college development.

3. To promote research addressing to local, social and need based issues.

4. To establish linkages with institutes of national importance.

5.To strive hard for achieving excellent performance in sports, co-curricular and extra-curricular activities.

6. Soft skills training to all students.

7. Scope for undertaking more number of quality initiatives

8. Scope for initiating more number of community development programs

9. Sustained participation in the neighborhood community.

Institutional Challenge

1. The students from the weaker socio-economic and rural background.

2. Improvisation in pedagogical use of ICT enabled teaching –learning.

3. To motivate faculty for sustainable and socio- oriented research by getting research grants.

4. To take efforts for student sustainability by offering them skill oriented courses.

5. To provide sophisticated facilities for non-granted courses.

6. Continuously upgrading technological tools of education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sharda Mahavidyalaya Arts and Science, Parbhani offers 4 undergraduate and 2 postgraduate programs. The college has well planed teaching, learning and evaluation process. College displays the academic calendar at the commencement of the academic year. College has effective curriculum delivery system of which operational parameters are well-planned academic calendar, schedule of work, time table, formal /informal continuous evaluation and monitoring the overall teaching learning process. The Continuous Internal Evaluation (CIE) system is followed as per the norms and guide lines of the S.R.T.M. University. It is conducted as per the academic calendar of the college. The teachers of the college were elected/selected on BOS of the parent university and actively participated in framing, restructuring the curricula and various examination work allotted by university. The principal of the college was ex In-charge DEAN of science faculty, he was involved indirectly for framing the curriculum. Faculty members of the College actively participate and give their inputs in workshops on restructuring of syllabi organized by the University in various colleges. One workshop was organized in college during last five years. In the last five years self financing courses M. A. Urdu and M. A. Psychology newly introduced keeping in view the changing needs of the society. All programs of college adopted CBSC. The curriculum of the number of courses of the programme enrich with professional ethics, gender, human values and environment. Teachers of the college have given experimental learning of the courses to the students through project work/field work. College has collected the feedback on curriculum from different stake holders. It was also used to identify the applicability of programs as well as to achieve the goals.

Teaching-learning and Evaluation

The college has well planed teaching, learning and evaluation process. In the last five years 4762 students have studied in the College. Average enrolment percentage in relation to the sanctioned strength is 55.95. The number of students admitted from reserved categories is 1873. Average enrolment percentage of students admitted from the reserved category in relation to the seats earmarked for reservation category is 42.52. The college have a strategy for advanced learners and slow learners. The average students to teachers ratio is 34.41:1. Student centric innovative and creative teaching methods are used for enhancing learning experiences of students. The teachers make use of ICT tools and resources in their teaching. The mentor system is also implemented for academic and stress related issues. Average percentage of full time teachers against sanctioned posts during the last five years is 84.9. Average percentage of full time teachers with Ph.D. during the last five years is 72.4. Average teaching experience of full time teacher in the same institution is 17.79. Continuous Internal Evaluation (CIE) system is followed as per the norms and guide lines of the S.R.T.M. University. Mechanism to deal with examination related grievances is transparent, time-bound and efficient. Program outcomes and course outcomes for all the programs offered by the institution are stated and displayed on the College website. It has been evaluated by the college. Total number of students appear for final exam was 984, average pass percentage of final year students is 60.04 during the assessment year. One of the students of MA psychology got the Merit First Prize in university examination. The college gives prizes for meritorious students at the annual prize distribution program which motivates and inspires students for their endeavors in academic growth.

Research, Innovations and Extension

The college encourages teachers to undertake research work and present research findings in the periodicals and journals. About 44.82 % of the teachers are recognized as research guide at present and guiding to the Ph.D students. 7 research projects funded by UGC and SRTMU Nanded during last five years. In the institution 29 full time teachers working in the institution and in addition to that teachers on clock hours basis is also working to compensate the workload. College teachers has published 137 research papers in various reputed and UGC listed journals. 08 books, 20 chapters in edited books published by teachers during the last five years. 90 research papers published in national/international conferences proceedings. 20.95 % departments having research projects funded by UGC and SRTMU Nanded. Institute has not having any incubation center but efforts have taken for activities for creation and transfer of knowledge. Research activities of teachers, participation of students in Avishkar research festival and student's participation in "Sarsavat" college annual magazine has shown remarkable contribution for creation and transfer of knowledge. 6 teachers recognized as a research guide during last five years. 16 research students registered under college research guide for Ph.D. during the last five years. The NSS department of college organizes extension activities in and around Parbhani city. NSS and other departments were conducted 36 extension activities in association with NGO's and other departments. The average percentage of students for participation in extension activities is 4.91 which were conducted in association with GO's & NGO's like Swachha Bharat, Aids awareness, gender issue etc. 07 awards and recognitions received for extension activities by teachers during last five years. A department of chemistry has established linkages with other research institute for research purposes through which they got facilities related with their research. We are thinking about to establish MOU with other agencies or colleges.

Infrastructure and Learning Resources

The sharda Mahavidyalaya Art's & Science, Parbhani located in the urban area .The college campus is spread over an area of 0.9846 acre. At present, the college has 27 classrooms, 09 laboratories, 01 computer labs, 07 ICT based classrooms including smart classroom(seminar halls). College buildings including have the administrative building and the library. Apart from it, college also has a Canteen, indoor hall and conference hall within the campus and college inadequate play ground so that college uses the play ground of the other institution and government sector located outside the college campus on request basis. The college also utilizes the available infrastructural facilities of brother institution of society whenever they required. 25 % of classrooms and a seminar hall with ICT enabled facilities available in college. 3.36 % of expenditure excluding salary incurred for infrastructure augmentation. The college library has nearly 12444 books. In addition, it has rare books, manuscripts and special collections. The college library has also LIBMAN library management software, e-resources such as e-journals and databases. A special reading room of library is under construction and it likely to be completed shortly. A special reading room of library is under construction. Total expenditure for purchase of books/e-books and journals/e-journals during the last five years is 418000/-. Student-computer ratio for current year is 1 : 26.97. Internet bandwidth used is 10 mbps for the common leased line used by the College. Wi Fi facilities is also available. Expenditure incurred on maintenance of physical facilities and academic support facilities during the last five years is 5024000/-. College properly maintain and utilizes all the facilities made available in campus.

Student Support and Progression

The college is mainly catering to the needs of the students and maintained healthy environment and supportive

resources for student progression and well being. 37.2 % students received various scholarships provided by the government. The college has competitive examination cell and career counseling cell through that some of the activities were organized to create capacity building in the students. The competitive examination cell display advertisements and guide to the students who approach to the committee members. Career Counseling & Placement cell has conducted placement camp. 0.9 % students have benefited from guidance for competitive examinations and career counseling & Placement cell offered by the institution during the last five years. 11 students placed through placement camp. College has student redressal committee, prevention of sexual harassment committee and anti-ragging committee which has done works properly for redressal of students grievances. Percentage of student progression to higher education is 70.85 % during last five years. 21 students qualified in state and national level examinations during the last five years. 08 of our students have won awards/medals for outstanding performance in sports & cultural activities at university, state & national level during the last five years. The college has Student Council. Student representatives are present on some of the college committees such as CDC, IQAC, College Annual Magazine Committee etc. 145 students have been participated in sports and cultural events/competitions organized in the College and other institution during last five years. The college has registered alumni association. It has contribution in support services for college development. It regularly provide feedback to the college about its functioning and makes suggestions for its improvement.

Governance, Leadership and Management

Sharda Nahavidyalaya Art's & Science, Parbhani is affiliated to S.R.T.M.U., Nanded. The college follows the norms of the University, State Government and Policies adopted by Model English Education Society's. The college administration committed with the vision and mission which has been stated by the institution. College Development Committee gives advice to the college authorities for the smooth functioning of the college. Principal, coordinators of the cell and chairman's of committees look after the internal coordination and smooth functioning of the administration. The college administration fallows the perspective plan for college development. The college has separate anti ragging committee, purchase committee, grievance Redressal committee etc, which works according to the guidelines framed. The college has e-governance system in administration, student admissions and examinations. The college has various welfare schemes for employees e.g. loans are sanctioned to the permanent employees by model college employee's credit co-operative society. Medical reimbursement, home loan, loans against General Provident Fund and other welfare facilities provided to staffs. The college encourages the faculty to participate in Refresher, Orientation, and Faculty Development Programs. During last five years 57 such programmes completed by the faculty members. Financial supports are granted to the teaching and non-teaching staffs for attending workshops, seminars and conferences. College administration assesses the performance of teaching staffs by evaluating their API. There is transparency in the accounts and utilization of funds. The accounts are audited regularly. IQAC undertakes quality sustenance and quality enhancement measures for the development of quality culture of academic and administrative activities.

Institutional Values and Best Practices

The college has conducted gender equity promotion programs in addition to academic and extension activities through NSS and other departments. The college has provided the facilities such as safety and security, counseling and common room to the girl students. College has no any remarkable contribution for alternate sources of energy, energy conservation and waste management system. College has rain water harvesting system. Eco-friendly practices are adopted by the college such as encouraging students and staff by using bicycles and ensuring plastic free campus. College has maintained campus greenery by plantation on every

year. The college has ramps for easy access to classroom for disabled students. The college has taken the efforts for providing an inclusive environment during the last five years. College has also conducted the various activities for promotion of universal and national values as well as for observance of fundamental duties during the last five years. College has prescribed code of conduct for students, teachers and non teaching staff. It is displayed over the website of the college. Discipline committee monitors the adherence of code of conduct by students. Principal of the college gives the information about the code of conduct of students, teaching and non teaching staffs in the meeting and programmes. College has conducted the activities for celebration of national/international commemorative days, events and festivals during the last five years. College has conducted the best practices are "Felicitation of Meritorious Students of College" and "Jain Bandhu Patrakarita Puraskar (State level)". College has shown the its distinctive vision by providing quality education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MODEL ENGLISH EDUCATION SOCIETY'S SHARDA MAHAVIDYALAYA (ARTS & SCIENCE)
Address	SHARDA MAHAVIDYALAYA (ARTS AND SCIENCE),PARBHANI NEAR CIVIL HOSPITAL, SUBHASH ROAD, PARBHANI-431 401
City	PARBHANI
State	Maharashtra
Pin	431401
Website	www.shardacollege.co.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	W. N. Jadhav	02452-227550	9834814614	02452-227558	shardacollege_230 @yahoo.co.in
IQAC / CIQA coordinator	B.r. Patil	02452-9420886200	9172894360	-	drbrp912@rediffm ail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	23-09-1997

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Swami Ramanand Teerth Marathwada University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-01-2009	View Document
12B of UGC	28-01-2009	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SHARDA MAHAVIDYALAYA (ARTS AND SCIENCE),PARBHANI NEAR CIVIL HOSPITAL, SUBHASH ROAD, PARBHANI-431 401	Urban	0.9846	2319.37

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	XII Arts		115	40
UG	BA,Hindi	36	XII Arts		115	61
UG	BA,Marathi	36	XII Arts		115	72
UG	BA,Urdu	36	XII Arts		115	52
UG	BA,Economics	36	XII Arts		115	78
UG	BA,History	36	XII Arts		115	109
UG	BA,Philosophy	36	XII Arts		115	39
UG	BA,Physical Education	36	XII Arts		115	57
UG	BA,Political Science	36	XII Arts		115	98
UG	BA,Psychology	36	XII Arts		115	65
UG	BA,Public Administration	36	XII Arts		115	73
UG	BA,Sociology	36	XII Arts		115	84

UG	BSc,Chemistry	36	XII Science		262	220
UG	BSc,Botany	36	XII Science		194	183
UG	BSc,Zoology	36	XII Science		184	176
UG	BSc,Mathematics	36	XII Sciene		100	71
UG	BSc,Physics	36	XII Science		100	81
UG	BSc,Computer Science	36	XII Science		114	44
UG	BSc,Microbiology	36	XII Science		124	105
UG	BCom,Commerce And Management	36	XII Commerce		360	256
UG	BCA,Batchlor Of Computer Application	36	XII Science		240	19
PG	MA,Urdu	24	BA		160	31
PG	MA,Psychology	24	BA		160	47

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				7				28
Recruited	1	0	0	1	6	1	0	7	17	4	0	21
Yet to Recruit				0				0				7
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				19
Recruited	11	2	0	13
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	6	1	0	15	4	0	27
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	0	0	1

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	33	0	0	0	33
	Female	45	0	0	0	45
	Others	0	0	0	0	0
UG	Male	587	0	0	0	587
	Female	333	0	0	0	333
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	32	39	55	62
	Female	29	25	33	47
	Others	0	0	0	0
ST	Male	5	8	26	30
	Female	4	9	14	31
	Others	0	0	0	0
OBC	Male	158	142	170	204
	Female	57	66	79	99
	Others	0	0	0	0
General	Male	287	332	364	456
	Female	173	197	241	291
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		745	818	982	1220

19-03-2021 03:47:24

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
409	385	358	309	305

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	23	22	22

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
998	1219	982	818	745

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
374	424	374	296	278

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
223	297	186	184	135

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	27	27	27	27

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	37	30	30	30

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 32

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
45.47490	58.61086	35.98058	31.27719	33.05982

4.3

Number of Computers

Response: 31

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college affiliated to Swami Ramanand Teerth Marathwada University , Nanded. Our college provides Graduate and post-graduate level courses. The curriculum of graduate and post graduate courses are designed by respective board of studies of SRTM University Nanded. In the design of curriculum our college faculty members have actively participated. Same curriculum is delivered through a well planned and documented process. At the beginning of the academic year the IQAC prepares and discusses action plan of the academic year to all the faculty members.

The head of the concerned departments organises meeting at the start of academic year. In the meeting discussions on various topics related to effective curriculum such as syllabus delivery, supporting syllabus , workload distribution, teaching plan and time-table (department and individual) were made fruitful.

All faculty members prepare their teaching plan for effective implementation of the curriculum. The syllabi are unitized according to the teaching schedule. Time-table committee prepare time-table of the college. The HOD of the department distributes time-table among the faculties of the department. All the faculty members regularly maintain their academic dairy which has the record of the daily teaching with all the details. The dairy is verified and signed by the Principal.

The departments of Science and Social science organise short excursion to various places to deliver practical knowledge of the curriculum.

Project work is assigned to final year students of all programmes, which is the part of curriculum and partial fulfillment of their studies. Our college faculty members actively participate in workshop on curriculum by other institutions for better understanding of revised curriculum.

The college takes feedback on curriculum from the students. The college upgrades infrastructural facilities. Lecture method of teaching is supplemented with other methods. In these methods there is greater involvement of teachers and students in the teaching learning process. For effective curriculum delivery advanced learning resources are made available, The college has smart class room with all the advanced equipments. ICT based teaching is being practiced by the faculty members using OHP, LCD projector, language lab etc. Teachers are taking benefit of these to make their lecture more meaningful and interesting.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The academic calendar of the college is prepared by the college. Some of its parts is also published in the college prospectus. The academic calendar is displayed on the notice board for the students and staffs, it also display on college website. It is the academic planner. It includes also possible plan about the conduct of the continuous internal evaluation of the students. The affiliating university, SRTMU, prescribes the overall framework of time table as far as concerned with semester end examination. The Internal Examination section of the college gives details about the pattern of the continuous internal evaluation system. The actual dates of examinations depend on the internal examination section of the college. The college conducts all it's continuous internal evaluations within this broad framework made by examination committee. Teachers adhere to the broad guidelines as mentioned by the internal examination section. The continuous internal evaluation includes unit test , assignments, seminars etc. Its pattern is specific for specific courses of programmes given by university. This process conducted as per the time table announced in advance through notices circulated in the classrooms and on the display board. College carried out CIE in each semester according to the plan mentioned in academic calendar.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 23

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college offers six programmes in which each issues related to Professional Ethics, Gender, Human values and Environment are addressed. During the teaching learning process teachers integrates all these issues come across. In the curriculum of social sciences issues are included like gender equity, women empowerment , human right and the problems of women' . Particularly in economics syllabus focuses on gender equity I.E. budgetary provisions for women empowerment. Teachers try to focus on these issues while teaching the prescribed syllabus. Institute also arranges various activities and programmes to address the issues. Our college has organised programme 'violence against women in the society' for this programme a well known reputed lady police officer has invited to deliver the speech.

In the college grievance redressal cell, anti ragging committee, prevention against sexual harassment committee has been established to develop awareness of these issues among students. The students makes fruitful discussion with committee members to understand these issues.

At UG level environmental studies is compulsory subject for final year, therefore students were aware about the environmental problems and their solution. They also aware about the environment through NSS activities, tree plantation, educational tours, filed work and project works.

Professional ethics issues like business skills, entrepreneurship, accountancy, law etc are covered specially in curriculum of commerce.

Human values issue are covered in curriculum of Philosophy, Political science, Marathi, Hindi English and Urdu.

The students who complete their education (Degree) from our institute and leave the college in which observed a sense of these issues. It indicates that college runs good practices as mentioned in the curriculum given by university, causes inculcation of human values, professional ethics, gender and environment.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document]()

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 3.71

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 37

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document]()

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: A. All of the above

File Description	Document
Any additional information (Upload)	[View Document]()
URL for stakeholder feedback report	[View Document]()

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**

4.Feedback collected

5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 73.92

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
531	657	504	459	421

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
743	848	748	592	556

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 53.64

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
197	194	224	157	158

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Sharda Mahavidyalaya, Arts &Science, Parbhani has students from diverse backgrounds--urban-rural, English-Marathi-Urdu mediums, and State-CBSE boards. . As the students taking admission in the College are from diverse backgrounds their competence-levels also vary. Language proficiency, competence, familiarity with techniques and technology, subject knowledge and the extent of motivation are a few of the determining factors revealing advanced and slow learners. The learner-levels are assessed at varying stages of the teaching-learning process. At the entry stage, the overall percentage of marks obtained at the qualifying examination is an indicator. Students' language proficiency, regularity, attentiveness, participation in class activities, etc. are other indicators. Learners are also assessed on the basis of their social skills and initiative in departmental activities. Students' performances in the various internal and external evaluations provide another way of determining learner-levels. Based on these various indicators, the varying educational needs of the advanced and slow learners are observed. Special Programmes: The College offers equal opportunities to all learners. Moreover, some extra efforts are taken to cater to the special needs of advanced and slow learners. Advanced learners are encouraged to participate in various programmes, seminars, competitions, research project competitions are organized in the college or by other institutions. Students of every department are encouraged to organize exhibitions, cultural and curricular activities. They are given assistance to attend seminars and conferences. Advanced learners are also encouraged to access additional study materials from digital resources apart from the special books available in library. Slow learners are encouraged to benefit from 'Remedial Coaching' and 'Subject-related guidance'. Class notes, text and reference books for additional reading, downloaded video clips on the subject matter, PPTs and freely available e-books are made available to the students to refer to. In relevant cases bi-lingual teaching is used in order to assist the slow learners. Teachers frequently counsel the slow learners. A lot of personal-level interaction between students and teachers motivates both the advanced and slow learners. PG students are mentored by their teachers in the course of the Continuous Internal Evaluation system. Thus, during the tests, presentations and assignments students get to receive personal attention and guidance. The library has a reading section which is open the whole day for students to study in. There is a separate section in the library for the girl students. During examinations the reading room is kept open for a longer duration. Teachers too his/her own issue books to their students. Students are also encouraged to access resources available on the internet.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 34:1

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experiential Learning: From long experience, teachers at Sharda Mahavidyalaya have understood that experiential learning, participatory learning, innovative teaching and problem solving method are the essential components of the teaching-learning process. Experiential learning skills include field trips and projects. The entire practical that the science and some social sciences departments conduct have a bearing on experiential learning. Field trips are organized by science departments like Zoology, Botany, and Microbiology to study natural science phenomena and they learn from observation. Informal ways of experiential teaching includes the use of plants found on the campus. The Arts/Social Sciences departments like History and Psychology also organize study tours and field visits. ICT-enabled teaching is practiced by most of the teachers. The teachers of humanities use film shows in their classrooms. Participatory Learning :The various participatory activities that the college has introduced over the years include group discussions, debates, quiz, writing assignments, seminars, project writing, demonstrations, exhibitions, writing articles, students' seminars, case studies, community surveys, consultation with specialists, etc. Project writing and wall paper publication are activities that various departments have practiced over the years. Under the CBCS, the PG students have to do a series of assignments and class presentations where the active participation of each learner is a must Problem Solving: The college has hosted the Zonal level Avishkar competition. The projects that the students of Science, Commerce and Social Sciences do as part of curricular work are also indicative of the importance that the college gives to problem solving. Students are allowed to give seminars based on their syllabus .In undergraduate classes; the textbooks contain tasks which the students have to solve. They also contain questions for critical thinking which the students try to answer with the teacher's assistance.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

To keep our student and teachers pace with the changing scenario, the college teachers adopted different kind of methods to make effective teaching and learning process. Teachers uses I.C.T. as well as e-learning resources, which has shown the effective result in teaching and learning process of college. In these methods there is greater involvement of teachers and students in the teaching learning process. Teachers use various e-learning resources for LMS in all programmes offered in college.

College has well equipped smart class room, LCD projector with screen and dept of mathematics, computer language lab having internet facility through LAN. The college has Wi-Fi unit for the teachers and students inside the campus. Teachers are taking the benefit of these to make their lecture more meaningful and interesting.

The institute encourages to teachers to attend training programmes related to ICT use in teaching and learning process. College have 29 fulltime permanent teachers for both the programme B.A. and B.Sc. among 29 near about 26 faculty members are using e-learning resources during their lecturers from different e-domain. Other reaming faculty members they also use e-learning resources but not in lectures except Principal & Librarian of the college. All the faculty members go through with different search engine for development of e-content of courses for the lecturers. In ICT enabled teaching teachers uses PPT, videos, Youtube.

Percentage of teachers using e-learning are 89.65 %. These ICT facility are also provided to students for delivering the subject seminars and project work. Teachers provides the PPT, e-books and soft copies of study material to students for study. College library has Inflibnet facility, educational CD's & DVD's for the use of teachers and students.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 36.96

2.3.3.1 Number of mentors

Response: 27

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.9

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 77.78

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
24	22	21	20	18

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 17.79

2.4.3.1 **Total experience of full-time teachers**

Response: 516

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The internal assessment is carried out at the college. As per the examination pattern prescribed by the affiliating university, i.e., SRTMU, all the departments conduct continuous internal evaluation of every course in each semester. This system of evaluation includes a variety of test-types such as unit test, assignments, projects, seminars etc. Its pattern is different for different courses. Teachers guide the students about the pattern of the internal examinations well in advance. The schedule of these internal examinations is same for the entire departments and is spreader out across the semester are conducted. The examination notices are displayed well in advance and sufficient time is given to the students for preparation. The complete guidelines and rules regarding examinations are provided in the college prospectus. The continuous internal evaluation conducted by the departments provides an excellent opportunity to the students to not only showcase their learning but also to develop their skills such as academic writing, public speaking and public defense. It also enhances their participation in classroom activities and improves the overall teaching-learning process. After the internal evaluation, students' performance is discussed with the students and necessary suggestions are given for further improvement. For undergraduate students, internal assessment comprises term end examinations and practical or assignments. Practical are conducted regularly and according to a well-planned and properly communicated schedule. All prescribed practical are conducted and the students are given sufficient training in carrying them out. Thus, students are prepared to perform well in the practical examinations. Term-end examinations are held at the end of the first term and the second term. Term-wise syllabus as prescribed by the affiliating university, SRTMU, is completed in each term. The internal examinations are conducted following the same model as the final examinations.

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The grievances of the students related to examinations are addressed at two levels—college and university—depending upon the nature of the grievances. Grievances related to the internal assessment are handled by the examination section of the college whereas grievances related to the external assessment are forwarded to the university. In case of any grievance, the college collects the applications and forwards it to the authorities concerned. The facility for rechecking and re-evaluation of answer sheets is available for the students. Students are free to approach teachers and head of departments to resolve their queries related to the marks obtained in internal assessment, if any. If the student concerned is not satisfied by the procedure mentioned above, they may meet the Principal. Students with any grievance regarding evaluation are given clarifications,. Thus grievance redressal with reference to examinations is transparent. Examination related grievances are received by the authorities concerned of the college in a time-bound manner. All complaints are attended with ulmost clarity and resolved in a short time. As for the grievances related to university examinations, the time taken depends on the policies of the SRTMU. The grievance

redressal mechanism pertaining to examinations is efficient as all complaints are entertained without exception, resolved within a reasonable amount of time, is transparent as even photocopies of the answer sheets are furnished.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Programme outcomes, programme specific outcomes and course outcomes for all programmes offered by the college are stated and displayed on the college website The college has maintained a dynamic website which is comprehensive and is regularly updated. Each department is given a specific space on the college website. The department page provides an introduction to the courses, facilities, faculty available in the department and the achievements of its staff and students. This page also displays a complete list of the faculty with their detailed bio data. It also has a complete and comprehensive list of the programs taught in the department with details of program objectives, program specific objectives and course outcomes. The college prospectus also gives a list of programmes and courses including program code.

File Description	Document
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

There is not particular system to evaluate programme outcomes, program specific outcomes and course outcomes. But they are measured over a period of time through the performance of the students in various activities they get involved in. Students of the college are involved in curricular, co-curricular and extra-curricular activities through their departments, NSS and different committees. Students organize a variety of programmes in their departments in the course of the year including exhibitions, competitions, farewell function, etc. In addition to this students participate on behalf of their departments in the programmes organized by the college. Departments also engage in social outreach activities. On these occasions students display their discernment, social skills, communication skills, creative skills, leadership skills, spirit of team work, readiness to take responsibility, be accountable, etc. Programme specific outcomes are measured through both academic and non-academic performances of the students. The performance of the students in the internal and external examinations, in the practicals and assignments, participation in class activities, role in departmental activities are some of the means by which programme specific outcomes are measured. Students are also encouraged to take part in competition's, seminars and conferences, research competitions, etc. Their performance within and outside the college in the various academic events provides another index of their learning-levels. Course outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations. Students are measured

continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct. Their performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Thus they are helped to improve their performance in the external examinations.

2.6.3 Average pass percentage of Students during last five years

Response: 57.96

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
124	126	111	111	82

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
212	282	180	178	131

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.2

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	1.20

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 44.44

3.1.2.1 **Number of teachers recognized as research guides**

Response: 12

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.9

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	2

3.1.3.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
21	21	21	21	21

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has constituted a research committee to facilitate and monitor research activities in the college. The research committee encourages and provides necessary guidance to the faculties for the submission of research proposals to UGC and other funding agencies. It also helps to the departments in submitting seminar proposals and inspire to the teachers to pursue Ph.D. degree. Also, it encourages to the faculties for publication of research articles. The committee comprises: Principal, IQAC coordinator and two faculty members. College has not any recognized research center. Hence recognized research guides of college are affiliated to research center of other colleges having recognized research center. The research committee of the college has encouraged the teachers to undertake major and minor research projects. But presently, there is not provision of funds for research and development. The necessary budget allocated by funding agencies like University and UGC is provided and utilized as per norms of concerned agencies. Besides, the curriculum has ample scope for students participation in research and other activities at UG level. So, the college promoted to the students for participation in Avishkar Research Festival at district, university and State level. Students have achieved the prizes in Avishkar Research Festival. Student has also participated in workshop of Start-up organized by university in local college.

The college library is rich in books and journals. Computer and internet facility is provided to the teachers and students. However, sport teacher work as umpire coach, coordinator for various tournaments and as a coach for training players in different games.

Every year, the college publishes 'Saraswat' annual magazine in the last week of July month. For this magazine, the college chooses current problem issues in society as its theme. This magazine highlights

various socio-political and agricultural issues of the surrounding region like farmers, national leaders etc.

The Institution has created an eco system for innovations including incubation centre and other initiatives for creation and transfer of knowledge.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.67

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 16

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 06

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	
URL to the research page on HEI website	

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.59

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
12	3	1	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	
Any additional information	

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college conducts different extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development. The institution plans and organizes all the extension activities through the NSS unit of the college. The NSS unit of the college organizes various extension activities. The students participate in socially useful activities like plantation, cleanliness awareness, environment awareness, snake awareness, AIDS awareness, sadbhavana rally etc.

At the commencement of the academic year, Principal and NSS Programme Officer prepare a plan and inform to the students in detail about the various NSS activities. The NSS unit adopts a nearby village for three years and different outreach programmes are organized there. The volunteers carry out a cleanliness drive and stay there for a week in the camp taking up different works like cleaning of drainage and roads. Till now, college has adopted the villages such as Koudgaon, Shirshi and Dharmapuri. The NSS Programme officer Dr. S.P. Waghmare received "Best Programme Officer award" given by the university. The department of Sociology, History, Zoology and Chemistry has conducted extension activities with neighborhood community.

File Description	Document
Upload any additional information	[View Document]

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document]
e-copy of the award letters	[View Document]

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 36

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	9	7	7

File Description	Document
Reports of the event organized	[View Document]
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document]

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 4.91

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
52	47	74	32	30

File Description	Document
Report of the event	[View Document]
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document]

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	00	00

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is situated in 0.9846 acre in the main city having approximately 2319.37 Sq.M built up area. The college provided necessary infrastructure systematically and continuously based on the rising requirements with a futuristic vision of need and utility. The college is well equipped with physical and IT facilities. Out of 41 halls, 27 are used as classrooms, 07 of these are facilitated with modern learning aids like LCD/OHP/LAN. 05 Departments are provided with computers and printers. The college campus is Wi-Fi enabled. To ensure optimal utilization of infrastructure, the college runs in two shifts morning session for UG and afternoon session for PG. There are 09 Laboratories in the college. These labs are well equipped with different types of apparatus, equipments and teaching aids. Apart from regular practical sessions, the laboratories are used for various other activities like project work, departmental wallpapers The science labs are equipped with instruments like UV- visible spectrophotometer, compound microscope, autoclave, microscope. The college has Language lab and Psychology laboratory which are also well equipped. The Language lab is enriched with 10 PC, LAN, Internet connection, Head phone, DVD WR etc. facility. Seminar Hall (Smart Class room) The college seminar hall equipped with smart board and LCD projector. which hosts various academic events of the college as well as other agencies in town for the benefit of student and society. Computing equipment The College has 4 LCD projectors and 01 OHP. There are 35 computers and 02 laptops with 12 Printers, 01 scanner, 12 CCTV cameras and a web camera.

File Description	Document
Upload any additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

This institution believes that sports and culture play important role in the development of all students. It helps to instill a spirit of teamwork and harmony among students. Students can learn to adopt a competitive approach where success doesn't about their concentration and failure doesn't determine their intention. That's why college provides adequate spots, games and cultural facilities to students.

Sports and Games Facilities

College has a spacious Indoor hall. The total area of the indoor hall is 2200 sq. meter. Badminton, Yoga, Chess, **Fencing** etc. sports and games facilities are available. Equipments such as Badminton kit, **Fencing kit**, Cricket Kit etc. equipments are available in the indoor sport hall. **Health fitness Center** for

sports players especially which is located in Indoor Hall. Sports and equipment consumption committee is also available for maintaining and utilizing the sports facilities.

The Indoor hall is used for cultural activities, equipped two hundred chairs. Cultural events of the college as well as other agencies in town for the benefit of student and society.

Students participate in youth festival, Debate competition, eloquence and annual gathering.

College publishes annual magazine named 'Saraswat' to provide exposure to literary tastes and creativity of students.

User rate

	2014-15	2015-16	2016-17	2017-18	2018-19
Indoor Hall, Health club, Play Ground	12	14	15	18	15
Cultural activity	02	04	05	11	09

Specification about sports, games and cultural activities (area/size, yea r of establishment)

Sr. No	Particulars	Facilities	Area Sq. M	Area Sq. Ft	Year of establishment	
01	Sports and Games	Indoor Hall	22×10	23680	1998	
02	Sports and Games	Play Ground	51×26	14272	1998	

Students Participation in Inter College Games and Sports (Year wise)

Sr. No	Name of the Games/ Sports	2014-15	2015-16	2016-17	2017-18	2018-19
01	Badminton	06	06	05	05+03	6+0
02	Table tennis	--	--	01	--	--
03	Swimming	01	--	02	--	--
04	Wrestling	01	02	01	--	--
05	Chess	05	06	06	06	--
06	Volley boll	08	--	01	--	--
07	Athletics	11+06	08+03	10+04	16+05	11+00
08	Fencing	--	--	02	03+02	01+04--
09	Boxing	03	04	02	01	--
10	Yogasana	07+06	07+07	03+06	05+03	06+01

11	Foot Boll	15	16	16	18	17+00
12	Cross century	07+04	06+02	02+03	06+01	09+00
13	Kho-Kho	--	--	--	--	02+00
14	Hockey	--	--	--	02	12+00
15	Taekwondo	02+01	01+01	03	02+01	1+1
16	Kabaddi	09	09	11	10	--
17	Cricket	15	16	16	15	15+00
18	W.L.P.& B.P.	02	01	--	02	3+00
19	Basket ball	--	--	--	01	5+00
20	Malkhamb	--	--	--	01	--
21	Base ball	--	--	--	03	--
22	Soft ball	--	--	--	03	--
	Total	92+17	82+13	81+13	99+15	85+6
		109	95	94	114	91

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 3.13

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 3.36

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
2.31240	1.13229	0.18876	0.83091	2.19075

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Sharda Mahavidyalaya, (Arts and Science) Parbhani library having good collection of reference books, text books, periodicals, encyclopedias, journals, magazines e-resources, rare books & newspapers. Reading room facility is also available. Library is partially automated. Library having master software CMS 8.0, LIBMAN. Some of the library work is carried out by this software. Master software LIBMAN is library management software designed and developed by the LIBMAN based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment. The library is having active membership of INFLIBNET N-List which provides 6000+ e-journals and 3200000+ e-books of different subjects. This is user ID and password based facility for all teachers. Library has good number of CD's and DVDs collection.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.73

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
1.01	1.24	0.19	0.54	0.65

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 5.46

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 56

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Yes, institute frequently update IT facility as follows

The college has 35 PC and 02 laptop in working condition. There are 4 LCD projectors and 1 OHP in college. College has College Management System (CMS) software in office, admission process and student data related works are performed using this CMS software. The library of the college has College Management System software, complete accession of the books and transaction of the books to the students and teachers is done with the manual. Our college has internet facility through broadband connections serviced of BSNL. College campus is also facilitated with wireless *Wi-Fi* facility through Reliance Jio INFOCOMM Ltd. College has computers with latest configuration and all the computer system are protected with antivirus. The college has website, it is updated frequently as per our needs.

College having a well equipped smart class room which has all the modern facilities concerning ICT. College has 12 CCTV cameras, 13 printers and along with 01 scanner. College has AMC for CMS software and Copier. College has contracted to Balaji computers Sales & Services, Parbhnai for the maintenance of all computers, laptops and LCDs projector.

File Description	Document
Upload any additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 27:1

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 24.97

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
11.52105	13.09894	8.7157	8.08021	8.9584

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has well established system and procedure for maintaining and utilization of physical, academic and support facilities. For optimal utilization of Infrastructure, physical and academic facility the college runs in two shifts morning session for UG and afternoon session for PG. The Infrastructure is also made available for government and non government agencies for the social welfare activities. For the maintenance of these facilities, a systematic policy is adopted through making budgetary provision and subjected approval of local management committee/CDC.

Physical Facilities: The college is protected under property insurance cover including equipments, library, sports, and IT. Physical facilities related maintenance is done regularly as per requirement. The college has garden maintained by gardener. Toilets and bathrooms are maintained by sweeper. Various equipments like generator, inverter, water purifier, fire extinguisher, CCTV etc. are available. College **website has maintained regularly by AMC with Shantanu Computer Systems, Parbhani.** The AMC of CMS Software is made with agency from Nagpur, Maharashtra. The maintenance of UPS and the generator is regularly care taken by technician on hired basis The college is not received any grants or fund to appoint separate staff for maintenance by the government. Maintenance is done by college as per required. All equipments are maintained by respective technicians, which are work on need based payment.

Academic and Support Facilities: The college has made available modern teaching aids like LCD projectors. Two Xerox machines, 12 CCTV cameras, two public address systems, software required for academics are made available. For the maintenance of these equipments, we hire local service provider on need basis.

Laboratory: Recurring and non recurring register is maintained by every department. Local technicians

are hired as per requirement for maintenance of equipments.

Library: All security measures are taken as per rules of library science. A fire extinguisher system is available in the library. We follow open access system. For the security reason, we maintain property counter. Book Binding is done as per need annually. Activities like fumigation and keeping library clean is done frequently by library staff. The library is secured by providing additional channel gate.

Computers: Computers, printers, scanners computer software and hardware are maintained as per requirement. Office automation software is covered under AMC, Antivirus is updated regularly.

Classrooms: Class rooms are well maintained and kept neat and clean by our college employees. Electricity material and furniture are maintained by local service providers on hired as per requirement.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 8.06

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
402	0	0	0	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

  1. **Soft skills**
  2. **Language and communication skills**
  3. **Life skills (Yoga, physical fitness, health and hygiene)**
  4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.42

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
21	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

  1. **Implementation of guidelines of statutory/regulatory bodies**
  2. **Organisation wide awareness and undertakings on policies with zero tolerance**
  3. **Mechanisms for submission of online/offline students' grievances**
  4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	<u>View Document</u>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View Document</u>
Details of student grievances including sexual harassment and ragging cases	<u>View Document</u>

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Self attested list of students placed	<u>View Document</u>
Details of student placement during the last five years (Data Template)	<u>View Document</u>

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 16.14

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 36

File Description	Document
Upload supporting data for student/alumni	<u>View Document</u>
Details of student progression to higher education (Data Template)	<u>View Document</u>

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations, etc.)

Response: 55

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations,** *etc.***)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	1	0	3

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
12	2	3	0	4

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	2	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college is affiliated to Swami Ramanand Teerth Marathwada University, Nanded. It runs according to the rules and regulations of the University. The University guidelines are based on Maharashtra University act, 1994. Every academic year the university publishes a circular regarding the Students' Council Elections.

The college follows the university guidelines and one of the student is selected/elected as a class representative from each class and each faculty. The election/selection is on the basis of merit. There is a provision of selecting members from female students as the representatives of girls. A representative from N.S.S., a from sports and a from cultural quota. These representatives elect the secretary of the council.

There is a committee of Assistant Professors, to select the "Students' Council". The council is formed every academic year. It is to make them aware about their responsibilities as a student and a citizen. It is formed to provide them an opportunity to lead and to experience the administration.

The members of students' Council participate in maintaining the discipline in the college premises and whenever necessary. The secretary of the council actively participates in the college development committee, IQAC, annual gathering committee etc.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 13.2

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
12	15	15	10	14

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association strengthens the relationship between the Alumni and the college. It brings together the former students and the Institute. It helps the Institute in the growth and development. It also helps the Institute to face the challenges. The roe of the Association is vital in organizing social cultural educational and other kinds of events in the College campus. It makes the relation more strong with the Institute with the passing of each day, keeping this view, in mind the College has organized the meeting of ex-students. The Alumnae were elected in the meeting. The Alumni Association was formed. It is registered in the academic year 2018-19. One teacher is the member of alumni association who play a key role in this association. Alumni members are the active members in IQAC & CDC. They also guide the present students in preparation of various cultural events for youth festivals and also help the college in organizing the special camps at village. The college collects the feedback form of the alumni which are useful for the college development. In future the association may help the college in economical or the other ways. The meeting of Alumni Association has regularly organized.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Model English Education Society, Parbhani runs this college. Following are the Vision and Mission of the institution.

Vision

i.   To seek social transformation through education to fulfill the educational needs of rural as well as urban students.

ii.   To inculcate the idea of social and civil responsibilities among the students and to impart enriching country confidents and good citizens.

iii.   To organize educational tours to advanced centers of learning, science, technologies, historical places, forts, sea shores, factories, industries   etc.

iv.   To arrange lectures of eminent scientists, historians, dramatics, writers, technologists, social reformers, linguists, politicians, industrialists etc.

v.   To organize science exhibition and inspire students to participate in debates, science quizzes and other competitions.

vi.   To organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism,   scientific temper, democracy, socialism, peace, secularism, tourism etc.

 Mission -

1.   The main focus of our college is on inculcation of desire for knowledge in the minds of students coming from rural as well as urban areas.

                 The college aims at holistic development of the students through academic, cultural, sports and extension activities. The students from the various sectors of the society, irrespective of their caste, creed, gender religions are admitted in the college as per the norms of the central government, state government and UGC. The college ensure that the vision and mission of the institution is in tune with higher education policies through BA, B.Com., B.Sc. BCA education. As per the growing demand of the alumini, the college has introduced a PG courses in Urdu & psychology.

Our institution is purely educational run by teachers only. The college becomes dynamic center of educational and cultural for a social change.

The management works in tune with the CDC, Principal and the IQAC. The management through Principal and faculty members designs and implements its policies and plans. The management plays a vital role in monitoring and sustaining quality. The CDC takes effective decisions on general policies and for the implementation of the policies the managements has offered total freedom to the Principal. The IQAC controls and monitors the policies through the meeting and interactions.

File Description	Document
Upload any additional information	[View Document](#)

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The administration is decentralized to a large extent. Various committies have been formed to plan and monitor the functioning of different department of the college. The principal with the support of the heads of the departments and various committees participates in descision-making which create an enviournment of organizational participatory democracy. Administrative power and responcibilities are delegated to facilities on the basis of their experencies, competence, commitment and aptitude to meet the institution objectives.

The principal as a leader of the college conducts a meeting of all faculty members at the beginning of the academic year. The academic calendar Is prepared under the guidance of the principal in sonsultion with the Heads f the departments. The different committees are formed for smooth functioning of the college. management through Principal and faculty members, designs and implements its policies and plans. At the beginning of the every academic year principals constitute different committees for the smooth functioning of various activities of the college. At the commencement of academic year in a meeting principals address the teachers and their responsibilities.

Principal conduct regular staff common room meetings for the announcement of policy decisions and performance review.

The HOD's meet the Principal in every month and discusses issues like the academic calendar, attendance, teaching learning process and discipline, which are communicated to the other members of the staff through departmental meetings. The teachers follow the instructions given by the University for the Overall Development of the institutes. The college has its own college development council (CDC) wherein the management representative, IQAC coordinator and the senior most staff members are included. In its meeting the committee analyses the feedback of teachers, students on curriculum. The Principal is the head of the institutions. He perform the following functions a such as planning of future, developing all resources for execution and monitoring the entire process etc. the institutions prepare the prospective plan of the institution to which the society and the institution gets benefits.

Organization of NSS camp through the NSS scheme, there is decentralized system in our college. In this scheme Coordinator of NSS has to make an application towards the principal for organization of NSS camp in village. The principal gives permission for organization of camp. The College committee of NSS

prepares the action plan of the organization of camp. It is submitted towards Principal for approval. As per approval NSS committee display the notice to participating student. As per the action plan different guests are invited for various activities. During the camp documentary evidences will be collected. Finally the report is prepared and forwarded to the university for further process.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Name of the activity: Up gradation of faculty qualification and professional capability

In institutional strategic plan it is suggested to have "Up gradation of faculty qualification and professional capability"

 Based on this suggestion the action plan was made to encourage the support faculty members to complete their Ph. D. qualification.

1. The management of the institution always motivates and supports faculty members to pursue   their Ph. D. degree. According to policy the leaves are granted for attending Ph. D. course work appearing for course work examination and etc.

2. Institute also supports for attending and presenting the research papers at reputed national and international conferences along with the appropriate number of duty leaves.

        With the above support policy it is found that significant increase in the number of faculty members currently pursuing or completed their Ph. D. degree. Total of 11 faculty members are pursuing their Ph. D. degree as shown in table. Seven faculty members has completed their Ph. D. degree.

List of full time teachers competed/ongoing the Ph.D. during the last five years		
Sr. No.	Name of full time teachers with Ph.D.	Year of obtaining Ph.D.
1	Dr. Suryawanshi V. W.	13.12.2014
2	Dr. Mundhe D. B.	08.08.2015
3	Dr. Ballal S. D.	11.01.2016
4	Dr. Syed Noorul Ameen	28.07.2016
5	Dr. Panchal A. B.	10.07.2018
6	Dr. Kulkarni S.N.	04.10.2018

7	Dr. Khiste S. R.	15.04.1019
8	Mr. Nakade S.V.	On going
9	Mr. Margil G.B.	On going
10	Mr. Khadke S.F.	On going
11	Mr. Pathak S.K.	On going

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Governing body of the institute is Model English Education Society Parbhani which runs the Sharda Mahavidyalaya Arts & Science, Parbhani. The governing body approves and monitors the policies and planning. The college work with managerial concepts like strategic planning, team work, decision making and promotes and culture of participative management at different levels. The administration of institute is decentralized. Various committees have been constituted to plan and monitor the smooth and effective functioning of various academic and administrative situations.

The institution has framed its policy, perspective plan in order to meet its vision and mission. The management, principal, department heads, coordinator of various committees works together   towards planning and administration, academic, co-curricular and extra-curricular activities of institutions.

The CDC is framed which constitute of the representatives of the stakeholders and take decision on general policies for overall development of the institution. The principal is the academic and administrative head of the institution and bears the ultimate responsibilities for the smooth functioning of the institution. IQAC inculcate planning and quality enhancement strategies and work in union with the principal, departmental head and coordinators of various committees. To give proper judgment to vision and mission and to promote proper and effective educational, administrative, extracurricular atmosphere in the institution, the institution has framed various administrative and academic committees. These committees meet twice a year. The decisions are taken in the meetings of the respective bodies and implemented on the basis of minutes of the meetings or the bodies/cells/committees. Their execution is monitored by the principal and management. The review of the work done is taken in term end meeting.

The college follows the rules and regulations of the UGC, Maharashtra Public University act 2016 and S.R.T.M. University Nanded for the recruitment. The promotional policy of the college is transparent. Teachers obtain the promotions through the CAS. Non teaching staff gets the promotion to the higher position on the basis of their confidential reports signed by principal.

File Description	Document
Upload any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

      1. **Administration**
      2. **Finance and Accounts**
      3. **Student Admission and Support**
      4. **Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

It is quite significantly that the institution should look after health and wellbeing of teaching and non-teaching staff. There are various welfare measures which are provided by the institution-

1) The institution provides medical bill facilities for teaching and non-teaching staff who ever is in need as per government norms.

2) The institution has its own credit co-operative society which insures that the teaching and non-teaching staff gets financial assistance such as members are provide with loan for medical reason, educational purpose, marriage etc.

3) The institution also provides Home-loan facility for teaching and non-teaching staff.

4) The institution also motivates the teaching and non-teaching staff by assisting them with their educational qualification.

5) Group Insurance scheme is also provided by the institution under which the insurance cover is available to all the members.

6) The teaching and the non-teaching staff members are allowed to participate in refresher courses, orientation programme, short term courses etc. for upgrading their knowledge as an when required.

7) Institution also provides Wi-Fi facilities to the staff members for improvement their teaching skill.

8) The teaching and non-teaching staff granted with different types of leaves, Medical leave, Maternity leave, study leave, child care leave, Paternal leave as per state Government norms and UGC.

9) Institution also provides canteen facility, sports facility are available in campus for staff and students.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.7

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	2	2

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	1	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 36.3

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	10	18	10

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college evaluates the performance of faculty on the basis of self appraisal /API report submitted by each faculty at the end of every academic year. The submitted APl forms are sought and analyzed by IQAC. The API reports analyze the performance of teachers based on the categories like teaching learning and evaluation related strategies, co-curricular, extension, professional developments activities and research activities. The performance of teaching staff is also evaluated with the help of Daily Teaching Reports. There are various parameters taken into consideration while receiving feedback on teacher's performance, feedback committee analyzes the feedback and communicates it's analysis to the principal. The principal communicates the performance orally with the concerned teachers.

The performance of non-teaching staff evaluated by principal of the college through monthly regular meeting. The confidential reports of the teaching and the non-teaching staff are also prepared by the head of the institution. However, all the staff members' performance is assessed and, accordingly, the final

reports are prepared and communicated to the concerned employee.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college account are audited through external audit. The external audit is done by the Mr. S.P. Wattamwar Chartered Accountant, Nanded. The accounts are audited regularly in every year before 31st of July. The auditors certify the financial statements of the institute and issues auditors reports. The department of scholarship audit, EBC audit verify the funds received and disbursed by the college. The government department of Higher education Maharashtra through Joint director of Higher education Nanded region regularly done the assessment of salary and non-salary expenditure by verifying the records of the expenditure incurred.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college has developed a mechanism to monitor effective and efficient use of financial resources. In the every year college collect the requirements from the all departments and prepare the Annual budget. It is finalized and approved in the LMC as per necessity. The financial resources monitor through LMC/CDC,college planning board, Purchase committee, building construction committee. For the utilization of resources the institution and purchase committee take care of all major policy decisions.

The college gets the financial assistance "salary grants" for aided courses from the Government. College gets the non-salary grants at a stipulated rate given by the government. The college also gets financial assistance for college development under various schemes and for MRP.

The salary grants is spent on the staff members as per the norms of the government and every year the assessment has been done by the Director and the Joint director of higher education office.

The non salary grants are utilized according to the ceiling mentioned each and every items and the assessment is also carried out by the government.

The UGC has given the financial assistance through their UGC XI and XII plans. As per the proposal submitted to the UGC under the various schemes, the grants being sanctioned and are utilized as per allocation..The audited statements of income and expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of utilization certificate.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC was established in college during 2013, It plays an important role of quality improvements through their strategic plan and promote the holistic improvement in academic and administrative fields. IQAC monitor the implementation of perspective plan for the development of the college. It worked for institutionalization of number of quality assurance strategies. Two practices is explained here -

1. Development of research culture in college.

The IQAC always motivate to teachers for the development of quality culture in research. It inspire to teachers to participate and present the research paper in national and international seminars and conferences. The IQAC motivate to teachers to publish their research work in reputed and UGC listed national and international journals. IQAC has given plan to teachers to write and submitte the Minor and major research proposalto different agencies for funding. After the first cycle of NAAC- 137 research papers published in journals, 09 teachers completed their Ph.D. degree. 10 teachers recognized as a research supervisor, 08 research students competed their doctoral degree under the guidance our college teachers. 13 minor research project proposals submitted for sanction and07 MRP completed by teachers.

IQAC also try to develop the research interest in the students. Students are informed for the participation in research activities like Avishkar research festival. College was organized Avishkar research festival at district level in which number of student and teachers also participated. These activities developed research culture among the students and teachers.

2. IQAC always trying to enhance the academic and administrative activities and sustain the quality culture in college. Therefore in the year 2017-18 IQAC has taken the decision to conduct the Academic and administrative audit from the SRTMU Nanded. It was useful to us for self assessment of college in relation with the seven criterion. IQAC has done the work with systematic planning and competed their AAA report and submitted to SRTMU for further process.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The department of IQAC has catalytic action in college administration for the improvement of teaching, learning, research and extension. Policy has been made to access these activities periodically through well planed mechanism. After review it is being improved by giving suggestion. To achieve highest teaching learning out comes, IQAC periodically reviews completion of syllabus of each courses taught by teachers through the committee members. Result of examination has been revived by committee members and for their improvement suggestion is given.

The following incremental improvement has been made after the first cycle of NAAC with regard to quality.

1. Submitted the proposal for the academic and administrative audit.

2. Participation in AISHE.

3. Introduced new programmes M.A. Urdu and M.A. psychology.

4. Use of ICT enabled teaching-learning process enhanced.

5. Maintained green campus.

6. Research projects sanctioned and completed.

7. Publication of research papers, Books and chapters in books increased.

8. Enhancement in number of research supervisors.

9. Research festival- student centric activity organized.

10. Wi-Fi facility made available.

11. Installation of CCTV camera.

12. Up-gradation of college website.

13. Up-gradation of software for e-governance.

14. Introduction of online feedback system through website.

15. Received funding in UGC XII plan.

16. Faculty development programme has been organized.

17. National seminar in Urdu has been organized.

18. Workshop on revised curriculum, New NAAC accreditation system, New PBAS system has been organized.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	[View Document](#)
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

India is the first ranking largest democracy in the World. According to late Ex. President of USA Abraham Lincoln says " Democracy is government elected by the people for the people" But do we really adhere to democratic values? This is a question everyone should ask themselves. In a democracy the freedom of every individual is maintained. This is what we call a democratic republic. The Indian Constitution has taken positive steps to eliminate gender segregation. The preamble to the Constitution aims to achieve socio-economic and political justice for every constituent as well as every citizen of our country, and the idea is to provide equal rights to every citizen. As per women get the right to vote. Article 15 of the Constitution prohibits any discrimination on the basis of gender, religion, Cast and birth. Article 15(3) protects the protection of children and women in any State and eliminates discrimination. Accordingly our college conducts various programs to strengthen gender equality. The slogan of the program is as follows.

1. Gender Equity is a part of our culture, and "Rakshbandhan" is one of them. There fore justifying the Rakshabandhan, the Department of Sociology and the National Service Scheme department of the college. Rakhi inmates in the District Jail. Rakhi tying program is conducted for the inmates in the district Jail.
2. International woman's Day is celebrated every year in the college, therefore various programs including lectures are conducted in the college to strengthen gender equality.
3. Delivered Lecture by Dr. Patil K.K. and Dr. Sunita Kukde Madam on "Women Empowerment in the District level youth leadership camp organized form 9th to 13th February 2016.
4. Organized a lecture by Social activist Krushnabai Ingle Madam on the topic of "Sexual Harassment" on 1st March 2017.
5. The entire college is under the surveillance of CCTV cameras to prevent any untoward incidents.
6. Independent security guards have been appointed for the security of women and others in the college.
7. The college has separate common room and separate toilet for women.

Sr.No.	Year	Title of the Program	Date & Duration	No.of
				Male
4	2014-15	Raksha - Bandhan (District Jail)	10.8.2014	4
6	2014-15	Family Violence & women	25/01/2015	58
7	2015-16	Women empowerment (District level Youth camp)	09/02/2016 to 13/02/2016	63
8	2016-17	Raksha - Bandhan (District Jail)	2016-17	03
9	2016-17	World Women's Day	08/03/2017	08

10	2016-17	Sexual Harassment	01/03/2017	06
11	2017-18	World Women's Day	08/03/2018	12
12	2018-19	Raksha - Bandhan (District Jail)	26/08/2018	03
13	2018-19	World Women's Day	08/03/2019	18

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college has implemented good practices to maintain college campus green and clean. Due care has been taken by all teaching staff, non-teaching staff & students to reduce the different types of waste.

College has particular system for waste management

Solid waste management:

To minimize the problem of waste disposal separate dust bins are provided for collecting bio-degradable and non bio-degradable waste. Every one put their waste in separate dust bins kept at different places of college. Solid waste is regularly collected by vehicle of municipal corporation Parbhani for disposal. Old newspapers, old answer papers, old collected paper material of the students in each department and waste glass material of laboratory are sold out.

E-Waste management:

The college has negligible e-waste. Non working computers, printers and other ICT equipment which cannot be used are given to vendors for recycling or buy back schemes.

File Description	Document
Any other relevant information	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

College has made attempt to provide an inclusive environment through different activities such as-

- Dept of Hindi and Marathi organizes the different activities which help students to learn and behave ethically as well as supports the students to have a sustained growth in their life.
- Teachers and students of department of urdu, participates in activities like Ed-A-Milad to inculcate tolerance and harmony towards cultural, regional and linguistic diversities.
- Department of history conducted the speech programme series in association with

S.R.T.M.University, Nanded. This programme inculcate the Bahishal Vyakhyanmala

- College has conducted the programme in associated with Sakal News paper for the faliciatation of the idols of Parbhani from different fields. This programme helps for the motivation and personality development of the students.
- College has established a foundation through which speech programme has been organized in each year. In this programme state level popular writer invited for speech. This activity made attempts for communal harmony.
- College always try to take care of needful persons of local society. In view of that college donated economic helps to family members of suicide farmers.
- Students of department of Urdu, History and English have been presented the wall poster during the republic day ceremony. These activities reflect different issues related to tolerance and harmony.
- Maharashtra State Legal Services Authority and the college jointly organized a legal information and public awareness program.
- College infrastructure has been made available to communal marriage programme organized by local political party. It proves the social contribution of college.
- Health camps and blood donation camps have been organized.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Today in goal driven society, youth are capable of generosity, solidarity and loyalty. They are less socially inferred and highly individualistic with their own ideas and values. They face numerous issues like unemployment, psychological instability, disruptive behavior and numerous life problems. Therefore human values & code of ethics should be addressed to the youth by making awareness through education system. Thereby students will gain confidence to face all the situations in their life. The major benefits of ethical students are they will be highly committed, taking responsibility, giving respect, high tolerance, non-discrimination, compassion, better understanding and good citizen. To inculcate that college has established NSS unit through different activities conducted-1) NSS camp-every year NSS camp is organized in village. In NSS camp students have been participating during that student learns about identification of community problems and to know the importance of group living- team building. During the camp various campaigning activities has been organized. 2) NSS activities in campus -Department of NSS has been organizes various student centric activities in college where the number of students participates. College has also organized various programmes as per government circular. These programmes helps the students to builds' Self esteem, Honor, Honesty, Environmental friendly, Responsibility, Equality of opportunity, Reasoned argument, Fairness, Trustworthiness, Humility, Freedom, Commitment , Respect, Truth, Reverence for Life, Human worth and dignity, Responsible citizenship, Social Coherence, Kindness, Devotion, Compassion, Open-mindedness, Objectivity, Patriotism, Benevolence, Respect for other's rights, and Tolerance. It has also huge impact on the

promotion of spirit civilization in students.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	[View Document](#)
Code of ethics policy document	[View Document](#)
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College pay tribute to all the national heroes on their birth anniversaries and death anniversaries. College organizes the celebration of these events and try to inculcate the moral values of these personalities among the students. These programmes provide a platform for the students to express themselves confidently. Special days are also celebrated along with these programmes. Students are given opportunities for delivering speeches, participating in debating elocution competitions and wall paper publications. Teachers day, Maharashtra foundation day are also celebrated along with National festivals as Independence day, the Republic day. Birth anniversary of Mahatma Gandhi & Lal Bahaddur Shastri celebrated with zeal and enthusiasm. Birth anniversary of Dr. B. R. Ambedkar, Mahatma Phule , Rajashri Shahu Maharaj, Savitribai Phule, Vasantrao Naik, Annabhau Sathe, Vallabbhai Patel, Indira Gandhi are actively celebrated in college.

International commemorative days are also celebrated in college-International women's Day, World population Day, Worlds AIDS Day, Yoga Day & World Environmental Day.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	**View Document**

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice-I

Title of the Practice: "Felicitations of meritorious students of college"

The context:

Academic Excellency is the power of college. It is maintained with the contentious efforts. Therefore the students of the college can meet the challenges. Education with values for National building is one of the priorities of the college. Most of the students of the college are from lower socio economic background but having a good potential. This practice is organized to expose the students of good potential in different areas. Therefore the practice of felicitations of meritorious students of college leads to motivate the students and all staff for academic excellencies. In this context the college initiated the above practice.

Objectives of the practice

The organization of practice has one of the objective to recognize hard work and efforts of Principal, faculty members and students in the improvement of educational level of the Society and to encourage the students for their overall development.

Practice:

The College organized the felicitation programme for meritorious students in culture, sports and academic. The programme is arranged in the first semester of the academic year. All the staff members of the college sponsor the prizes. There are 39 prizes of amount 14595/-.in addition to this, there are prizes in the form of books and sports Kits. Especially, 'BhagwanMahavirPuraskar' is the special award for the all rounder student of the year. It is an emotional and joyous moment for the students to receive the prizes. This activity organized since 2014-15, the programme was organized every year at commencement of academic year. The Eminent dignitaries have been invited for the occasion. All meritorious students from college participated in the ceremony along with their parents. Hon'ble chief guest felicitated the meritorious students for their excellent performance in cultural, sports and academic area. They were awarded with certificate of appreciation and prizes. It was a wonderful experience having students, parents and teachers under one roof working together to give this momentum a direction.

The impact of practice:

Therefore the practice of felicitation of meritorious students of college leads to motivate the students and all staff for academic excellency and improve educational level of the society.

Evidence of success:

As a result of this activity the academic standard of the college as will as students found to be increased.

Problems encountered:

The meritorious students receiving very less amount in the form of prizes.

Best Practice- 2

TITLE OF THE PRACTICES: "JAIN BANDHU PATRAKARITA PURASKAR "

Organized by :- **LATE HEMRAJJI JAIN ESTABLISHMENT, PARBHANI. &**

 SHARDA MAHAVIDYALAYA ARTS & SCIENCE PARBHANI

- *OBJECTIVES OF THE PRACTICE*

1. To commemorate contribution of Late Shri. Hemrajji Jain in social, political and journalism fields.
2. To felicitate renowned journalist in Maharashtra State by setting an Establishment.
3. To give a thought provoking treat to people in Parbhani.
4. To fulfill social obligations of senior college and make contribution towards society.
5. To set social mentors and thought provoking mentors in the minds of college students.
6. To make social contributions by including participation of students, Lecturers/ Professors, our Institutional Head and associated staff.

- *THE CONTEXT*

The founder and pioneer of this Establishment was a multitalented personality. He had spent all his life working in social, educational, cultural, literary and political fields. He had also contributed in social and political movements for the development of Marathwada region.

He had started a weekly magazine called "Parbhani Samachar". Through this weekly magazine he highlighted problems faced by people in Marathwada, their loopholes reasons for backwardness. He was awarded for his immense contribution by Chief Minister of Maharashtra.To accord and fulfill social responsibility towards our society, our college authorities, Professors and Student came up with the idea of award. So a team comprising Professors, students and members of Establishment was set up. It was jointly approved that eminent, dedicated and renowned journalist must be awarded. So an Establishment was coined in the name of Shri. Hemrajji Jain to bring into limelight his work and honor it in aspiring way.

- *THE PRACTICES*

When the Institution has such renowned person of promotion and creation. We, the part of this institution worked together. Starting of such practices will surely contribute to build up values and shape up personality of our students. Journalism is a field where a person put forth views and facts so that society

gets a "thought". These thoughts become verdict and perceptions. By awarding renowned journalist we surf their life, listen to their views, collect related information. A journalist puts up social, economic, cultural and moral issues faced by human being. This practice will surely develop their skills and capabilities. To develop a student in broader perspective various programs and activities gives a thought, inculcates skills, develop management tasks, team spirit, stage skills, face challenges and find out a way to solve them. Nevertheless it also assigns the professors to setup targets for students, work for betterment of the society, highlight social issues, work for society, its problems and so on. Our team has to plan, organize, bring together resources, manage funds, direct and supervise the event. As a part of the best practice the core lies in how well seniors think i.e. conceptual thinking and how well it is executed by students. Proficient as teacher we must practice examine and induce students to be knowledgeable. The set curriculum gives them knowledge, social thought make them able to implement it. An able person only can stand and face the world with full strength.

A series of renowned journalists have been awarded from the academic year 2014-15 to 2018-19. This programme have been organized in every month October – November in the campus of college. In this programme, award has been given to most popular Journalistsof Maharashtra state,

- *EVIDENCE OF SUCCESS.*

The Students who are participated in this function understood the problems of the Society. They works over the social issues and find the solutions with the help of their educational background. It is observed through data collection of Alumni association, since college has a reputed Alumni.

Problems encountered:

Less number of involvement of college students in this programme as compare to invitees from society.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words
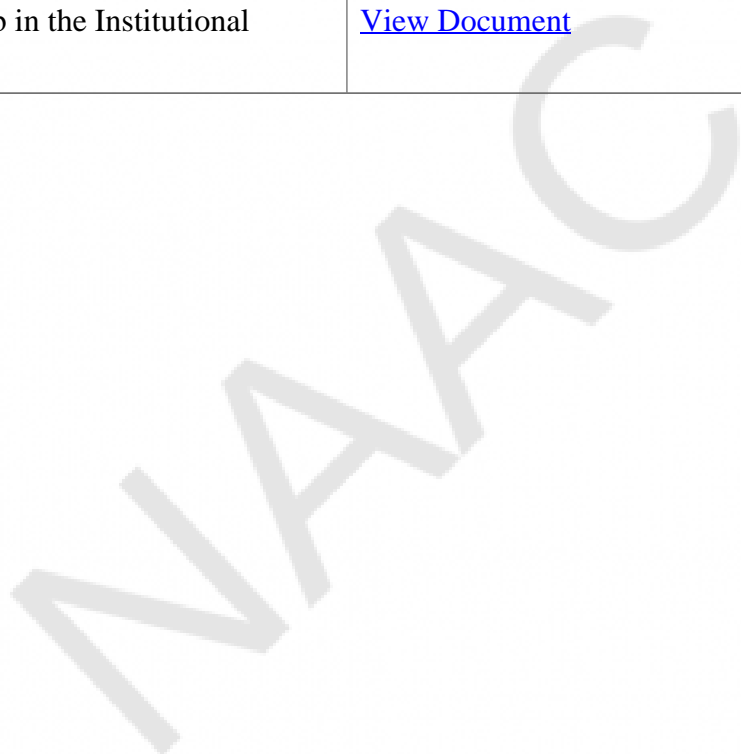
Response:

Institutional Distinctiveness

The vision of the college is to inspire students to participate in debates, science quizzes and other competitions. College has well reputed sports departments. In order to achieve the vision of the college sports department promotes the students who are trained as leader who can meet the challenges of global world through their training, competition. Trained sports students can meet the challenges with values for National building in one of the priority of the college.

The college has the distinction of producing sportsmen and who represent the college at various level. The college has participated more than forty five sports players in different sports and games like athletics hockey, cross country, football, yoga, floor ball, basket ball, volley ball, kho-kho, fencing, body building. Collage has also organized various sports activities at institutional level. Many sports students have been attempted for various government departmental selection process. Sports development is national priority as its promotes active lifestyle, child and youth development, social inclusions, employment opportunities, peace and development and above all a sense of belongingness and national pride.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our parent institution –Model English Education Society which runs this college. Late Hemrajji Jain was the source of inspiration for this sanshta right from beginning. They are influenced by the idealism put forth by Govindbhai Shroof, who was the leader of a movement of fight against the Nizam of Hydrabad during the "Hydrabad Campaign of 1948". As a result, the Marathwada region was liberated from the Hydrabad State on 17 September 1948. The employees of the Model Education Society, inspired by the socio-cultural and educational work of Hon'ble Hemrajij Jain. Keeping in view of the work of Hemrajji Jain all employee of MEES has established trust "Ma. Hemrajji Jain Pratishthan, Parbhani" in 2009.

The objectives of "Ma. Hemrajji Jain Pratishthan Parbhani" are- To honor the ideal persons working in journalism and various fields. To help socio-economically weaker students. To make collaboration with intelligent students. To create ideal citizens, To implement training programs for manpower creation. To start Health Center for Social Physical Mental Health Providing Preventive services, & To organize lecture series.

Under this "Ma. Hemrajji Jain Pratishthan, Parbhani," remarkable work has been done like organization of State Level Journalism Award since 2010 to honor the personality has shown creative work in journalism, Publication of Prabhavati Deepavali issue, Water issue of Region of Marathwada and associated work with Marathwada Janata Vikas Parishad. It is clear that rendered activities created new dimensions of social change & development in existing generation.

Concluding Remarks :

"Model English Education Society" Parbhani is our parent institution is established in 1969. Now it is full-fledged institutions of the region. "STUDY, SMILE & SERVE" is the motto of the society. Its imparts education from K.G. to P.G. MEES runs Sharda Mahavidyalaya Arts and Science, Parbhani. College is leading with vision. The college is located in the heart of the town with adequate infrastructural facilities. Today, the college offers four & two PG programmes and caters to near one thousands per year. The college has introduced need based such as MA Urdu and Psychology on non-grant basis. It has given us hope that the college can survive in this age of privatization and with its innovative spirit coupled with the readiness to accept challenges. Along with academic achievements, the college is trying its best to help students develop their all round personalities in order to make them responsible citizens. The college has survived through all these years because it has an open mind. The college has created impact on society by arranging various awareness programme of their concern and sensitizing them about scientific temper, eradication of socialills, environmental awareness and relief measures for needy people. The College is well aware of its potentials and the opportunities available to it. In the future, the college is determined to set right what it sees as its weaknesses and build further on its strengths to raise itself to the next level and grow into an institution that truly makes a difference in the lives of its stakeholders. College itself always strives for self-evaluation, accountability and innovation within it. As a part of that college has prepared & submitting the Cycle-II SSR for assessment and accreditation through NAAC.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 6 Answer after DVV Verification: 23 Remark : HEI input edited according to provided documents.
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 230 Answer after DVV Verification: 37 Remark : HEI input edited according to provided documents. DVV required students undertaking project work/field work / internships, but HEI provide Experience certificate of students which is not consider here.
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2.1.1.1.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
998	1219	982	818	745

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
531	657	504	459	421

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1788	1888	1708	1552	1516

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
743	848	748	592	556

	Remark : HEI input edited according to provided documents.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
389	473	377	289	285

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
197	194	224	157	158

Remark : HEI input edited according to provided documents.

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

2.3.3.1. Number of mentors
Answer before DVV Verification : 29
Answer after DVV Verification: 27

Remark : HEI input edited according to provided documents.

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
124	147	115	112	82

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
124	126	111	111	82

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
212	285	178	178	131

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
212	282	180	178	131

Remark : HEI input edited according to provided documents.

3.1.2	**Percentage of teachers recognized as research guides (latest completed academic year)** 3.1.2.1. **Number of teachers recognized as research guides** Answer before DVV Verification : 13 Answer after DVV Verification: 12 Remark : HEI input edited according to provided documents.
3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years** 3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	03	06	06	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	2

3.1.3.2. **Number of departments offering academic programes**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	21	21	21	21

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
21	21	21	21	21

19-03-2021 03:47:59

	Remark : HEI input edited according to provided documents.
3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years** 3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
36	35	26	23	17 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
12	3	1	0	0	 Remark : HEI input edited according to provided documents. DVV consider only Journals list notified on UGC.
3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
4	6	29	38	42 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
0	0	0	0	0	 Remark : Google drive data can not be consider here. During SSR submission provided data not easily readable.
3.4.2	**Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years** 3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	3	2	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.5.1	**Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year** 3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years** Answer before DVV Verification: See table below

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	01	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	00	00

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 07 Answer after DVV Verification: 01
4.2.2	**The institution has subscription for the following e-resources** 1. **e-journals** 2. **e-ShodhSindhu** 3. **Shodhganga Membership** 4. **e-books** 5. **Databases** 6. **Remote access to e-resources** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: B. Any 3 of the above Remark : HEI input edited according to provided documents.
4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.21247	1.37798	0.29483	0.62382	0.69538

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1.01	1.24	0.19	0.54	0.65

Remark : HEI input edited according to provided documents.

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**
	4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 126 Answer after DVV Verification: 56 Remark : HEI input edited according to provided documents.
5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years** Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
402	419	407	272	273

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
402	0	0	0	0

Remark : HEI input edited according to provided documents.

| 5.1.4 | **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**
 Answer before DVV Verification: |

19-03-2021 03:47:59

2018-19	2017-18	2016-17	2015-16	2014-15
45	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
21	0	0	0	0

Remark : HEI input edited according to provided documents.

5.2.1	**Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI input edited according to provided information.

5.2.2	**Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**
Answer before DVV Verification : 158
Answer after DVV Verification: 36

Remark : HEI input edited according to provided documents.

5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years**
Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	2	3	0	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	1	0	3

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	2	3	0	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
12	2	3	0	4

Remark : HEI input edited according to provided document.

| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** |

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	3	1	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	1	2	0

| 5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	36	17	30	37

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
12	15	15	10	14

6.3.2	**Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	0	3	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	2	2

6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	12	23	11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	4	10	18	10

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
492	456	421	391	391

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
409	385	358	309	305

1.2 **Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	6	5	5

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	23	22	22

2.2 **Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
894	944	854	776	758

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
374	424	374	296	278

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
29	29	29	29	29

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
27	27	27	27	27

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
38	38	32	32	32

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
37	37	30	30	30

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 28 Answer after DVV Verification : 32
4.3	**Number of Computers** Answer before DVV Verification : 37 Answer after DVV Verification : 31