

Model English Education Society's  
Sharda Mahavidyalaya, Parbhani.  
Department of Public Administration

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**Academic Year 2012-13**

- i. Name Programme: B.A. T. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: IX. Administration Thinker  
XII. Administration Thought

**Course Out comes in detail:**

**A. Objectives:**

- 1. Basic knowledge of various administrative theories.
- 2. The approaches of study of public administration.
- 3. The relevance of thoughts in organizations.
- 4. To understand the views of human Relation Theories.

**B. Out Comes:**

- 1. Students understand and learn various theories put forth by administrative thinkers.
- 2. Students understand the thoughts of organization.
- 3. Students understand the basic knowledge of various modern administration theories and thought.
- 4. Students understand the human relation theories

  
**Principal**  
Sharda Mahavidyalaya  
(Art's & Science)  
Parbhani

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**Academic Year 2012-13**

i. Name Program me: B.A. T. Y.

ii. Name of Course: public administration

iii. Name of Paper: X. Rural local Government in Maharashtra.

XIII. Urban local Government in Maharashtra.

**Course Out comes in detail:**

**A. Objectives:**

1. To understand three three tire system rural and urban local government.
2. To develop awareness of the basic governing system to student.
3. To understand the role of rural and urban local institution in rural and urban development.
4. To provide knowledge of function of local government.

**B. Out Comes:**

1. Students understand the rural and urban local government in Maharashtra.
2. Students are able to understand the role of local administration.
3. Students understand the functioning of democratic institution such as zilla parishad, etc
4. The content of the will enable the students prepare themselves for various competitive examination.

  
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Academic Year 2012-13

- i. Name Program me: B.A. T. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: XI. Financial Administration.

XIV. Financial Administration and public policy

**Course Out comes in detail:**

**A. Objectives:**

1. Student to study various phases of Indian budget.
2. To develop awareness of the basic policy making process.
3. To understand the role of finance ministry in budget process and Indian finance development.
4. To provide knowledge of how financial control of union government.

**B. Out Comes:**

1. Students understand the how to make budget and implementation.
2. Students are able to understand the role financial ministry in financial administration.
3. Students understand the how to make public policy, its implementation evaluation.
4. Students understand the role of financial committees in financial administration.

  
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Academic Year 2013-14

- i. Name Program me: B.A. F. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: I. principles of public Administration  
II. Administrative organization

**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of public Administration.
2. To provide knowledge of the new trends in public Administration.
3. To provides Basic knowledge of administrative organization and its principles.
4. To provide knowledge of the function and qualities of chief executive.

**B. Out Comes:**

1. Students understand the administrative process
2. Students understand the new trends in public administration.
3. Students understand the administrative theory, principles and organization principles.
4. Students understand the work and qualities of chief executive
5. Students understand the how make in relation in administration.



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**Academic Year 2013-14**

- i. Name Program me: B.A. F. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: II. Evolution of Indian administration and constitution.  
IV. Indian administration.

**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of structure and function of Indian Administration.
2. To provide knowledge of how to develop Indian administration.
3. To provide knowledge of constitution framework.
4. To provide knowledge of the government and administration.
5. To understand the role of prime minister, PMO, SC, various bodies.

**B. Out Comes:**

1. Students understand the government and administration.
2. Students understand the how to work and process of Indian administration.
3. Students understand the role of various bodies and commissions.
4. Students understand the how make policy, act and implementation



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**Academic Year 2014-15**

- i. Name Program me: B.A. S. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: V. Personnel administration  
VII. Office administration

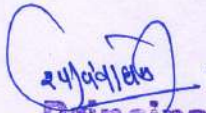
**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of Indian Personnel Administration.
2. To provide knowledge of the process of civil services recruitment in Indian administration..
3. To know the systematic process in personnel and district administration
4. To understand the meaning of office administration.
5. To introduce the office procedure and method.
6. To understand the how to train civil servants for their better role in Indian Governance and administration.

**B. Out Comes:**

1. Students understand the personnel and office administration.
2. Students understand the how to recruitment, train, and promotion system and retirement process in civil services.
3. Students understand the process of office administration.
4. Students understand the office process and methods.

  
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**Academic Year 2014-15**

- i. Name Program me: B.A. S. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: VI. State and government and administration.  
VIII. District administration.

**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of structure and function of Maharashtra and district Administration.
2. To provide knowledge of Revenue Administration, police administration, judiciary system at district and taluka level.
3. To understand the role of chief minister and secretariat in Maharashtra state
4. To provide knowledge of the government and administration.

**B. Out Comes:**

1. Students understand the government and administration Maharashtra state
2. Students understand the how to work and process of state and district administration.
3. Students understand the role of various bodies and commissions.
4. Students understand the role of district and state administration.

  
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**Academic Year 2015-16**

i. Name Program me: B.A. T. Y.

ii. Name of Course: public administration

iii. Name of Paper: X. Rural local Government in Maharashtra.

XIII. Urban local Government in Maharashtra.

**Course Out comes in detail:**

**A. Objectives:**

1. To understand three three tire system rural and urban local government.
2. To develop awareness of the basic governing system to student.
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**B. Out Comes:**

1. Students understand the rural and urban local government in Maharashtra.
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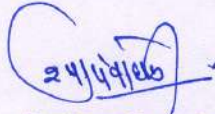
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**Academic Year 2016-17**

- i. Name Program me: B.A. F. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: I. principles of public Administration  
II. Administrative organization


**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of public Administration.
2. To provide knowledge of the new trends in public Administration.
3. To provides Basic knowledge of administrative organization and its principles.
4. To provide knowledge of the function and qualities of chief executive.

**B. Out Comes:**

1. Students understand the administrative process
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- ii. Name of Course: public administration
- iii. Name of Paper: II. Evolution of Indian administration and constitution.  
IV. Indian administration.

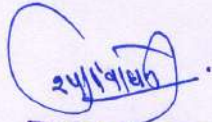
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3. To provide knowledge of constitution framework.
4. To provide knowledge of the government and administration.
5. To understand the role of prime minister, PMO, SC, various bodies.

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**Academic Year 2017-18**

- i. Name Program me: B.A. S. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: V. Personnel administration  
VII. Office administration


**Course Out comes in detail:**

**A. Objectives:**

1. The course introduces and provides knowledge of Indian Personnel Administration.
2. To provide knowledge of the process of civil services recruitment in Indian administration..
3. To know the systematic process in personnel and district administration
4. To understand the meaning of office administration.
5. To introduce the office procedure and method.
6. To understand the how to train civil servants for their better role in Indian Governance and administration.

**B. Out Comes:**

1. Students understand the personnel and office administration.
2. Students understand the how to recruitment, train, and promotion system and retirement process in civil services.
3. Students understand the process of office administration.
4. Students understand the office process and methods.

  
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- i. Name Program me: B.A. S. Y.
- ii. Name of Course: public administration
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VIII. District administration.

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**A. Objectives:**

1. The course introduces and provides knowledge of structure and function of Maharashtra and district Administration.
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3. To understand the role of chief minister and secretariat in Maharashtra state
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**B. Out Comes:**

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Academic Year 2018-19

- i. Name Program me: B.A. T. Y.
- ii. Name of Course: public administration
- iii. Name of Paper: X. Rural local Government in Maharashtra.  
XII. Urban local Government in Maharashtra.

**Course Out comes in detail:**

**A. Objectives:**

1. To understand three three tire system rural and urban local government.
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