Model English Education Society's

SHARDA MAHAVIDYALAYA (Arts & Science),

Parbhani - 431401 (M.S.).

Established - 1997

Accredited by NAAC with' B ' Grade

www.shardacollege.co.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

E-mail- smpiqac@gmail.com

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2012 - 2013

Sharda Mahavidyalaya(Arts & Science), Parbhani

The Annual Quality Assurance Report (AQAR) of the IQAC

16 June, 2012 to 15 June, 2013

Part - A

1. Details of the Institution

1.1 Name of the Institution

Model English Education Society's
SHARDA MAHAVIDYALAYA (Arts & Science),
Parbhani – 431 401, (M.S.)

1.2 Address Line 1

Near Civil Hospital

Address Line 2

Subhash Road

City/Town

Parbhani

State

Maharashtra

Pin Code

431 401

Institution e-mail Address

sharda_college230@yahoo.co.in

Contact Nos.

02452-227550

Name of the Head of the Institution:

Dr. M. T. Mulgir

Tel. No. with STD Code:

02452-227558

Mobile :

9423138997

Name of the IQAC Co-ordinator:

Dr. D. B. Mundhe

Mobile:

9420600009

IQAC e-mail address:

smpiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

13919

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/A&A/184 dated 05/01/2013

1.5 Website Address:

www.shardacollege.co.in

Web-link of the AQAR:

http://www.shardacollege.co.in/images/AQAR2012-13.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.46	2012	05/01/2013 To 04/01/2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/01/2013

1.8 AQAR for the Year *(for example 2010-11)*

2012 - 13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1.10 Institutional Status:

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous College of UGC   Yes [ ]   No [√]

Regulatory Agency Approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                   Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                 Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty / Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [.BCA]

1.12 Name of the Affiliating University *(for the Colleges)*   Swami Ramanand Teerth Marathwada University, Nanded -431 606, (MS), India

1.13 Special Status Conferred by Central / State Government- UGC /CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme   ☐   UGC-CE   ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG Programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 08

2.2 No. of Administrative/Technical Staff | 02

2.3 No. of Students | 01

2.4 No. of Management Representatives | 01

2.5 No. of Alumni | 01

2. 6 No. of Any Other Stakeholder and

   Community Representatives | 00

2.7 No. of Employers / Industrialists | 01

2.8 No. of other External Experts | 02

2.9 Total No. of Members | 18

2.10 No. of IQAC Meetings Held | 02

2.11 No. of Meetings with Various Stakeholders: No | 00 | Faculty | 00

Non-Teaching Staff Students | 00 | Alumni | 00 | Others | 00 |

2.12 Has IQAC Received Any Funding from UGC during the Year? Yes | | No | √ |

   If yes, mention the amount | -- |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars / Conferences / Workshops / Symposia Organized by the IQAC

   TotalNos. | 00 | International | 0 | National | 0 | State | 0 | Institution Level | 0 |

   (ii) Themes

   | --- |

2.14 Significant Activities and Contributions Made by IQAC

   | Organized "Jagar Janivancha" programme for the empowerment of women. |

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To motivate the faculty members to attend Orientation / Refresher / Short Term courses.	07 faculty members participated in Orientation/ Refresher courses.
To encourage the faculty members for publication in National/ International journals.	17 research papers are published by our faculty members in International/ National journals
To monitor the project work under sanctioned Research Projects.	02 Minor Research Projects are in progress, 04 are sanctioned and 01 is completed.
To participate and present papers in National and International Workshops, Conferences, Seminars, Symposia etc.	Faculty members presented papers in 22 national and 04 state seminars/ conferences/ symposia, etc.

To motivate the faculty members to publish books with ISBN No.	03 books with ISBN No. are published by our faculty members.
To encourage the faculty members for recognition as a research supervisor.	02 faculty members Dr.R.M.Bhalerao and Dr. S. P. Waghmare are recognized as a research supervisor by the SRTMU, Nanded.
To prepare the college annual magazine.	College Annual Magazine 'Saraswat' is prepared and submitted for award to SRTMU, Nanded.
To organize various student centric activities.	Student centric activities like Tree Plantation, Essay Competition, Days Celebrations etc. organized to create awareness among students.
To encourage students for participation in sport events at different level.	86 students participated in ICT and 18 students participated in IUT and won 26 medals/ awards.
To motivate the students to participate in cultural activities.	17 students participated in the University Youth Festival and won 02 medals / awards.

*_Attached the Academic Calendar as Annexure_ **I**

2.15 Whether the AQAR was placed in Statutory Body   Yes [√]   No [ ]

Management [√] Syndicate [ ] Any Other Body [ ]

Provide the Details of the Action Taken

The AQAR was placed before the management for its oral approval.

Part - B

➢ Criterion -I

1. Curricular Aspects

1.1 Details of Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	-	-	-	-
UG	04	Nil	02	Nil
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	04	Nil	02	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum : CBCS/Core/**Elective option**✓ / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	04
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*   Alumni ☐ Parents ☐ Employers ☑   Students ☑

　　Mode of feedback   : Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. :
   Yes

Generally, syllabi are revised once in three to five years. The changes are carried out in progressive steps. This designing of the syllabus is framed by the BOS, Faculty and Academic Council of the University. The Faculty members of this College have been contributing in this process decisively as they are members of these bodies.

Dr. Singapure N.V., Mr. Nakade S.V. and Dr. Shinde A.B. have actively participated in syllabus reconstruction work during the academic year 2012-2013 in the subject of Psychology, Mathematics and Botany respectively.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

➢ Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	28	--	--	01 (Principal)

2.2 No. of permanent faculty with Ph.D. 16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	03	--	--	--	--	--	--	02	03

2.4 No. of Guest and Visiting faculty and Temporary faculty : 09   24

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02`	21	11
Presented papers	--	22	04
Resource Persons	--	01	11

2.6 Innovative processes adopted by the institution in Teaching and Learning :

- In teaching and learning process, the Institution adopted innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, charts and maps, models, group discussions and seminars.
- Films and plays related to the syllabi are shown to the students of language and literature.
- Audio clips related to the topics are being played for the students.
- Use of ICT in Teaching and Learning Process.
- Project Reports for B.A., B.Com. and B. Sc. Students.
- Study tours for Science faculty students.

2.7 Total No. of actual teaching days during this academic year | 180 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

> The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. We follow Bar Coding, Double evaluation, Photocopy, Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9 No. of faculty members involved in curriculum restructuring/revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

| 03 | -- | 01 |

2.10 Average percentage of attendance of students : | More than 80% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	43	11.76 %	64.70 %	23.52 %	--	39.53 %
B.Com.	17	17.64 %	76.47 %	05.88 %	--	100.00 %
B.Sc.	11	36.36 %	36.36 %	--	--	72.72 %
B.C.A.	05	20	40	--	--	60.00 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
- IQAC meeting is conducted to chalk out academic plan for the next academic year.
- Faculty is encouraged to prepare PPT, group discussion, interactive teaching learning, poster preparation and other various activities leading to technology based teaching-learning process.
- Faculty is motivated to prepare and submit research proposals.
- Activities like Film shows, industrial tours, wall posters, workshop, visiting and guest faculty are suggested and reviewed time to time.
- The teaching-learning process and academic activities are monitored time to time by IQAC and feedback is taken at the end of the academic year.

- The regular classroom attendance and daily teaching diaries are maintained, teaching plans are reviewed for better results, and effective teaching-learning process is undertaken.
- The periodic meetings of teaching staff are conducted; suggestions are given for effective teaching-learning process.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefited*
Refresher courses	03
UGC - Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	04
Faculty exchange programme	--
Staff training conducted by the University	07
Staff training conducted by other institutions	
Summer / Winter schools / Workshops etc.	--/--/10
Others (Short term course/FDP)	--

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	--	--	--
Technical Staff	06	--	--	--

➢ Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC Committee promotes the faculty to undertake different research activities.
- UGC and University sponsored minor research projects are undertaken by faculty.
- Various schemes are communicated through the research committee such as research projects, conferences etc.
- Students are motivated to participate in the research activities like District/ University level (Avishkar) research festival.

3.2 Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. in lakhs	---	---	---	---

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	04	00
Outlay in Rs. Lakhs	0.42,500/-	0.55,000/-	4,30,000/-	---

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	08	00	00
Non-Peer Review Journals	08	01	00
e-Journals	04	00	00
Conference proceedings	01	15	06

3.5 Details on impact factor of publications:

Range 2.06 - 3.33   Average 2.48   h-index ☐   Nos. in SCOPUS ☐

3.6 **Research funds sanctioned and received from various funding agencies, industry and other organizations:**

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	-	-	-	-
Minor projects	2012-13	UGC	4,30,000/-	3,32,000/-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University	-	-	-	-
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-	**4,30,000/-**	**3,32,000/-**

3.7 **No. of books published** i) with ISBN No. $\boxed{03}$ Chapters in edited books $\boxed{02}$

         ii) Without ISBN No. $\boxed{00}$

3.8 **No. of University Departments receiving funds from: Nil**

    UGC-SAP $\boxed{-}$ CAS $\boxed{-}$ DST-FIST $\boxed{-}$

    DPE $\boxed{-}$ DBT Scheme/Funds $\boxed{-}$

3.9 **For colleges**: Autonomy $\boxed{-}$ CPE $\boxed{-}$ DBT Star Scheme $\boxed{-}$

     INSPIRE $\boxed{-}$ CE $\boxed{-}$ Any other (specify) $\boxed{-}$

3.10 **Revenue generated through consultancy:** $\boxed{\textbf{Nil}}$

3.11 **No. of conferences organized by the institution: Nil**

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 **No. of faculty served as experts, chairpersons or resource persons:** $\boxed{12}$

3.13   **No. of collaborations**: International   National   Any other

| 00 | | 00 | | 00 |

3.14   **No. of linkages created during this year** | 00 |

3.15   **Total budget for research for current year in lakhs:**

From funding agency | **UGC**
3,32,000/- | Management of University/College | -- |

Total | **3,32,000/-** |

3.16   **No. of patents received this year: NIL**

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17   **No. of research awards/recognitions received by faculty and research fellows of the institute in the year: NIL**

Total	International	National	State	University	Dist.	College
--	---	--	--	--	--	--

3.18   **No. of faculty from the institution who are Ph.D. Guides** | 05 |

and students registered under them | 09 |

3.19.   **No of Ph.D. awarded by faculty from the institution** | 00 |

3.20   **No. of research scholars receiving the fellowship** (Newly enrolled + existing ones): **NIL**

JRF [ ]   SRF [ ]   Project fellows [ ]   Any other [ ]

3.21   **No. of students participated in NSS events:**

University level | 09 | State level | 04 |

National level | 00 | International level | 00 |

3.22   **No. of students participated in NCC events: NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.23   **No. of Awards won in NSS: NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.24   **No. of Awards won in NCC : NIL**

University level ☐   State level ☐

National level ☐   International level ☐

3.25   **No. of Extension activities organized:**

University forum   09   College forum   04

NCC   00   NSS   07   Any other   06

3.26   **Major activities during the year in the sphere of extension activities and institutional social responsibility.**

- Coaching Camp of SRTMU, Nanded Cross Country Men and Women Team
- Coaching Camp of SRTMU, Nanded Yogasan Men and Women Team
- Organization of Intercollegiate Yogasan Men and Women Tournament
- Tree Plantation Programme
- Cleanliness Awareness Progarmme
- Blood Donation Camp
- Environment Awareness Programme
- Animals Health Check-up Camp
- Teachers Day Celebration
- Yuva Din Programme
- Jagar Janivacha Programme
- NSS Special Annual Camp
- Jain Bandhu Patrakarita Purskar (State level)

➤ Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2220sq.f	--	--	--
Class rooms	15	--	--	--
Laboratories	09	--	--	--
Seminar Halls	01	--	--	--
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	317	31	UGC/College	348
Value of the equipment purchased during the year (Rs. in Lakhs)	17.86789	6.70522	UGC/College	24.57311
Others	14.00636	451011	UGC/College	18.51647

4.2 Computerization of administration and library

Our College office uses CMS software which is designed and developed by Master Software Nagpur. Our office is partly computerized - two computers, two printers and five software. The College library purchased LIBMAN software on May 2011 Integrated Library Management software designed and developed by the Master Software Nagpur. Our library is partly computerized - one computer and one printer.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5255	21667	690	14047	5945	35714
Reference Books	147	7397	159	7399	306	14796
e-Books/ Nlist	--	--	80000	5550	80000	5550
Journals	12	7226	03	1985	15	9211
e-Journals/	--	--	--	--	--	--
Digital Database	---	--	--	--	--	--
CD & Video	17+05	1196	21+07	1421	38+12	2617
Others (Bound Volume)	81	8100	-	-	81	8100

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	29	20	05	01	---	02	01	----
Added	10	----	----	----	----	---	10	
Total	39	20	05	01	----	02	11	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- UGC - Networking Recourse Centre is available in the College which provides this facility.

4.6 Amount spent on maintenance in lakhs:

i) ICT   0.20101

ii) Campus Infrastructure and facilities   1.11274

iii) Equipments   0.25543

iv) Others (Inverter Battery)   0.24897

   Total :   **1.81815**

➢ Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC guides the College administration to constitute various committees to enrich the Student Support Services like - a) Grievance Redressal Committee, b) Library Committee, c) Discipline Committee, d) Anti -Sexual Harassment Committee etc.

- IQAC provides free internet facilities through UGC-NRC, Scholarships and Freeships, Blood Donation and Blood Check-up Camps, Cultural and Sports Facilities, Ladies Common Room Facility and Student Council. Moreover, IQAC monitors the facilities provided to physically challenged students

5.2 Efforts made by the institution for tracking the progression

The Institution for tracking the progression uses methods like feedback from the employers and students and works on the shortcomings. The College constituted Grievance Redressal Committee for grievances and also provided complaint box to students. Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
483	00	09	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
308	63.76

Women

No	%
175	36.23

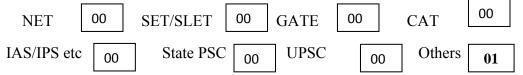| Last Year (2011-2012)						This Year (2012-2013)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
307	54	01	101	--	**463**	312	64	04	103	--	**483**

Demand Ratio=   1:1   Dropout = 13.86

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has constituted the Competitive Examination Committee to support the students to appear for the different competitive examinations - Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee provides the library facility to the students.

No. of students beneficiaries | 240

5.5 No. of students qualified in these examinations

NET | 00 | SET/SLET | 00 | GATE | 00 | CAT | 00

IAS/IPS etc | 00 | State PSC | 00 | UPSC | 00 | Others | **01**

5.6 Details of student counseling and career guidance

The Career Counseling Cell of the College provides the Library books to students for preparation of competitive examinations. This Cell displays advertisements of the various recruitments on the notice board for students' convenience.

No. of students benefitted | 240

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

- The College celebrates International Women Day and arranges gender sensitization programmes.
- The College constituted Anti- Sexual Harassment Cell.
- Organized a programme 'Jagar Janivancha' from 21/12/2012 to 3/1/2013 in association with Higher and Technical Education, Govt. of Maharashtra.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provided equally to the boys and the girls.

5.9 Students Activities

5.9.1   No. of students participated in **Sports**, Games and **other events**

University level | 86 | National level | 18 | International level | 00 |

No. of students participated in cultural events

State/ **University** level | 17 | National level | 00 | International level | 00 |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/**University** level | 26 | National level | 00 | International level | 00 |

Cultural: State/ **University** level | 02 | National level | 00 | International level | 00 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government (GOI)	142	682890/-
Financial support from other sources (SWF)		
Number of students who received International/ National recognitions (Scholarship of merit)	01 (Inspire Scholarship)	80,000/-

5.11   Student organized / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |
Exhibition: District/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students: | 01 |
1. Blood Donations by students: 16

5.13 Major grievances of students (if any) redressed:

Grievances of students related to University examinations are redressed.

➢ Criterion - VI

6. Governance, Leadership and Managements

6.1 State the vision and mission of the institution:-

Vision
i. To seek social transformation through education to fulfil the educational needs of rural as well as urban students.
ii. To inculcate the idea of social and civil responsibilities among the students and to impart enriching country confidents and good citizens.
iii. To organize educational tours to advanced centers of learning, science, technologies, historical places, forts, sea shores, factories, industries etc.
iv. To arrange lectures of eminent scientists, historians, dramatics, writers, technologists, social reformers, linguists, politicians, industrialists etc.
v. To organize science exhibition and inspire students to participate in debates, science quizzes and other competitions.
vi. To organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism, scientific temper, democracy, socialism, peace, secularism, tourism etc.

Mission
The main focus of our college is on inculcation of desire for knowledge in the minds of students coming from rural as well as urban areas.

6.2 Does the Institution has a management information system.

Yes, the College has a Management Information System of Government of Maharashtra.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development.

The syllabi for all the programmes are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements the curriculum provided by the parent university. However, Dr. Singapure N.V., faculty member of this College has been contributing in this process being the member of board of studies in Psychology.

6.3.2 Teaching and learning:-

- IQAC prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques by teaching faculty for effective teaching.
- Interactive teaching - learning process is adopted.
- Seminars and guest lectures are organized.

6.3.3 Examination and evaluation:

- Evaluation of each student is done through various types of examinations.
- For the frequent assessment of the students, internal examinations like Unit test, first term, midterm, end term, GDs, seminars, assignments and oral exams are conducted.
- University declares results of examinations in stipulated time.
- Our teachers participate actively in the evaluation system of the university.

6.3.4 Research and Development:

- The Institution composed the Research Committee for the promotion of research activities.
- Dr. S. P. Waghmare (Public Administration) and Dr. R. M. Bhalerao (Economics) got the recognitions as Research Supervisor from S.R.T.M.U., Nanded.
- Various research schemes are communicated through the Research Committee.
- The Research Committee promote the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- MRP sanctioned to 04 faculty members by UGC, WRO, Pune.
- The College students are motivated to participate in the research activities like 'Avishkar', Model and Poster Presentations.
- The Research Committee encourages the faculty members for organizing the Conferences/Seminars/Workshops.
- Organized study tours for the students.
- The final year students of B.A., B. Sc. and B.Com. undertake projects as a part of syllabus.

6.3.5. Library, ICT and physical infrastructure / instrumentation:

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, language lab and classrooms.
- The College has UGC NRC through which internet facility is made available in the College.
- LIBMAN Software is used for the Library.
- In library N-list, INFLIBNET, e-books and e-resources are available.
- The College has College Management Software (CMS).
- The College has CCTV for surveillance.

6.3.6. Human resource management:

- 07 faculty members participated in Orientation, Refresher and Short-Term Training Courses which are conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty.

6.3.7 Faculty and staff recruitments:

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

6.3.8 Industry interaction / collaboration:

Students visited the industry for acquiring the practical knowledge.

6.3.9 Admission of students

- Admissions are given on first come first serve basis.
- Admissions are given as per the norms of the State Government, University, UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

6.4 Welfare schemes for

Teaching	- Credit Co-operative Society benefits - Medical Assistance - Felicitation of employees - Group Insurance
Non- teaching	- Credit Co-operative Society benefits - Provide uniform to Class IV employees - Felicitation of employees
Students	- Concession in fees for economically backward, cultural and sports students. - Sports kits to the victorious students

6.5 Total corpus fund generated:

Nil

6.6 Whether annual financial audit has been done?

Yes

6.7 Whether the academic and administrative audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	No	--	No	--

Administrative	Yes	Joint Director, Higher Education	No	--

6.8. Does the University/Autonomous College declare results within 30 days?

For UG Programmes- **Yes**

For PG Programmes- **Yes**

6.9 What efforts are made by the University/Autonomous college for examination reforms?

- The College follows the MCQ pattern as well as theory pattern at UG level.
- The internal assessment of 10 marks is conducted for each paper for UG courses. In this way, two exams conducted for each semester. This pattern is implemented by the College.

6.10 What efforts are made by the university to promote autonomy in the affiliation /constituent colleges?

--

6.11 Activities and support from the Alumni association

The College has active Alumni Association.

6.12 Activities and support from the parent-teacher association

The Parents participates in the induction programmes.

6.13 Development programmes for support staff

Provided Uniform

6.14. Initiatives taken by the institution to made the campus eco-friendly.

- Tree Plantation Programme was organized in the College campus.
- Campus Cleanliness Programme was organized in the College campus.

➢ Criterion - VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The College Academic Calendar is strictly followed
- ICT based teaching
- UGC – NRC provides free internet access for students and teachers
- Minor Research Projects funded by UGC and SRTM University, Nanded
- Publication of research papers in national and international journals
- Student's participation in research festival
- Indoor-outdoor Sports facilities
- CCTV Cameras in College building and Library
- Numerous books for competitive examinations
- Organized guest lectures
- Blood donation camp
- College annual magazine 'Saraswat'
- Biometric attendance for staff

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- 07 faculty members participated in Orientation/ Refresher courses.

- 17 research papers are published by our faculty members in International/ National journals

- 02 Minor Research Projects are in progress, 04 are sanctioned and 01 is completed.

- Faculty members presented papers in 22 national and 04 state seminars/ conferences/ symposia, etc.

- 03 books with ISBN No. are published by our faculty members.

- 02 faculty members Dr. R. M. Bhalerao and Dr. S. P. Waghmare are recognized as a research supervisor by the SRTMU, Nanded.

- The College Annual Magazine 'Saraswat' is prepared and submitted for award to SRTMU, Nanded.

- Student centric activities like Tree Plantation, Essay Competition, Days Celebrations etc. organized to create awareness among students.

- 86 students participated in ICT and 18 students participated in IUT and won 26 medals/ awards.

- 17 students participated in the University Youth Festival and won 02 medals / awards.

- Dr. N.V. Singapure is nominated on BOS of the SRTMU, Nanded

- Parwa village adopted for the extension activities under NSS by organising camp.

- Organized State Level 'Jain Bandhu Patrakarita Puraskar' Programme and honoured Dr. Kumar Saptrishi, a reputed journalist of Maharashtra State, with this award.

- Organized Blood Donation Camp on 17 September 2013.

7.3 Give two Best Practices of the institution :
(Please see the format in the NAAC Self-study Manuals)

1. Jain Bandhu Patrakarita Puraskar (State Level)
2. Felicitations of Meritorious Students in Culture, Sports and Academic

*Provide the details in annexure III

7.4 Contribution to environmental awareness / protection :

- Environment awareness is generated through plantation programme organized under NSS.
- College organizes activities such as poster presentation on environment awareness.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add:
   (for example SWOT Analysis)

Strength
1. Location of the College in the centre of the city
2. Active and supportive management
3. Discipline in campus
4. Efficient and highly qualified faculty
5. Fee concession to the sport players and cultural students
6. 'Saraswat' Annual Magazine
7. Annual Prabhavati Diwali Issue

Weakness
1. Self owned play ground for the sport
2. Hostel facility to students
3. Inadequate research facilities
4. Lack of collaboration / linkages with industries
5. Lack of consultancy

Opportunities

1. ICT based classrooms
2. To start PG courses

Threats

1. Inadequate facilities to compete with neighbouring colleges with potential for excellence
2. Traditional tendency of the parents regarding girls' education

Plans of institution for next year 2013 – 2014

1. To motivate the faculty members to attend Orientation / Refresher / Short Term courses.
2. To encourage the faculty members for publication in National / International journals.
3. To organize UGC Sponsored National Seminar entitled "Relevance of Rajarshi Shahu Maharaj's Thoughts in 21st Century" in December 2013.
4. To motivate the faculty members to publish books with ISBN No.
5. To participate and present papers in National and International Workshops, Conferences, Seminars and Symposia etc.
6. To monitor the project works under sanctioned Research projects.
7. To encourage the faculty members for recognition as a research supervisor.
8. To prepare the College Annual Magazine.
9. To adopt a village to implement extension activities under NSS.
10. To evaluate the performance of the faculty by way of PBAS.
11. To organize various student centric activities.
12. To encourage students for participation in sports events at different level.
13. To take efforts to minimise the dropout rate of students.
14. To prepare the academic calendar for the year 2013 – 14.
15. To arrange educational excursion / study tour.
16. To motivate the students to participate in cultural activities.

Dr. Dnyanoba Mundhe
IQAC Co-ordinator

IQAC Co-ordinator
Sharda Mahavidyalaya
Parbhani

Dr. Wamanrao Jadhav
Principal
Sharda Mahavidyalaya
Parbhani

Model English Education Society's
Sharda Mahavidyalaya(Arts & Science), Parbhani
Academic Calendar: 2012 - 2013

1.   **First Term:** 16 June, 2012 to 09 November, 2012

     Dipawali Vacation: 10November, 2012 to 03December, 2012

2.   **Second Term**: 04 December, 2012 to 1 May, 2013

     Vacations: 2 May, 2013 to 16 June, 2013

3.   **Duration of Teaching**: First Term – 1 July to 08 November, 2012

                               : Second Term – 04 Dec. to 1 May, 2013

4.   **Examination:**

     College Examination:
     First Semester: Internal Test and Tutorial Aug. 2012 and Oct. 2012
     Second Semester: Internal Test and Tutorial Jan 2013 to March 2013

     University Examination:
     First Semester: Oct. 2012 (Semester I, III, V)
     Second Semester: March, 2013 (II, IV, VI)

     Annual Practical Examination:
     Annual: March, 2013

5.   Admission Period is during the month of June, 2012.

6.   Teaching begins in the first week of July, 2012.

7.   Felicitations of Meritorious Students in Culture, Sports and Academic

will be organized in the first week of August, 2012.

8.   NSS Camp: Annual Camp of NSS and academic excursion will be undertaken during the third week of January, 2013.

9.   Annual Social Gathering: Annual Social Gathering of the College will be celebrated during the first week of February, 2013.

Days Celebration:

1	1ST Aug. 2012	Tilak Punyateethi, Annabhau Sathe Jayanti
2	15 Aug. 2012	Independence Day
3	5th Sept. 2012	Teachers' Day
4	8th Sept. 2012	International Literacy Day
5	14th Sept. 2012	Hindi Day
6	17th Sept.2012	University Foundation and Hyderabad Liberation Day
7	17th Sept. to 24th 2012	Educational Awareness Week
8	2nd Oct. 2012	Mahatma Gandhi Jayanti
9	19Nov. 2012	National Integration day
10	26 Nov. 2012	Savidhan Din
11	28th Nov. 2012	Mahatma Phule Punyateethi
12	6th Dec. 2012	Dr. Ambedkar Maha Parinirwan Din
13	26th Dec. 2012	Addiction Free Day (Sane Guruji Jayanti)
14	1st Monday of Jan. 2012	Fundamental Duties Awareness Day
15	03. Jan. 2013	Savitribai Phule Jayanti
16	12th Jan. 2013	Swami Vivekanand Jayanti Rashtramata Jijau Jayanti
17	22nd Jan. 2013	Swami Ramanand Teerth Punya Teethi (Copy Eradication Day)
18	26th Jan. 2013	Republic Day
19	30th Jan. 2013	Hutatma Din
20	19th Feb. 2013	Ch. Shivaji Maharaj Jayanti
21	28th Feb. 2013	Science Day
22	14 April 2013	Dr. B.R. Ambedkar Jayanti
23	1st May 2013	Maharashtra Foundation Day

Sd/-
Principal

Model English Education Society's
Sharda Mahavidyalaya(Arts & Science), Parbhani

Analysis of Feedback Forms

The College has obtained feedback on curriculum, teacher, library and office from students and employers for the Academic Year 2012 -2013. Mode of feedback form is manual. A questionnaire was prepared for the students and the employers. The analysis of feedback discloses that majority of the students and the employers recorded good, very good and excellent remarks. According to the analysis, following major point has been noticed:

1. Additional reference books may be available in the College Library.
2. Availability of various forms in the office.
3. Curriculum should be career / job oriented and practical.

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

Sd/-
Principal

Model English Education Society's
Sharda Mahavidyalaya(Arts & Science), Parbhani

BEST PRACTICE - I

Jain Bandhu Patrakarita Puraskar (State Level)

Hon'ble Secretary of MEES Shri. Hemrajji Jain is a reputed journalist. He is the Secretary of the Institute for last 35 years. He started to publish weekly *Parbhani Samachar* in 1952. He used this magazine to raise the voice of the common people. The magazine was overwhelming. Consequently, the College has established 'Shri Hemrajji Jain Pratishthan' as to commemorate his valuable contribution in the field of journalism. The College rewards one journalist by considering his contribution in this field every year. He / she is awarded with cash prize of Rs. 11,111/- . This year, Hon'ble Dr. Kumar Saptarshi, a reputed journalist of Maharashtra State, is the recipient of this award.

BEST PRACTICE - II

Felicitations of Meritorious Students in Culture, Sports and Academic

Every year the College organizes a felicitation programme for meritorious students in culture, sports and academic. Basically, the programme is arranged in the first semester of each Academic Year as to encourage the students of the College for their overall development. All the staff members of the College are the donors of the prizes. Actually, there are 39 prizes which amounts 10430/-. In addition to this, there are prizes in the form of books and sports Kits. Especially, 'Bhagwan Mahavir Puraskar' is the special award for the best student of the year. It is an emotional and joyous moment for the students to step on the stage and to receive the prizes. In the academic 2012 – 2013, the programme was organized.

Sd/-
Principal