

*Model English Education Society's*  
**SHARDA MAHAVIDYALAYA (Arts & Science),**  
Parbhani - 431401 (M.S.).

**Established - 1997**

**Accredited by NAAC with ' B ' Grade**



[www.shardacollege.co.in](http://www.shardacollege.co.in)

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

E-mail- [smpiqac@gmail.com](mailto:smpiqac@gmail.com)



**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**2013 - 2014**

*Model English Education Society's*  
**Sharda Mahavidyalaya(Arts & Science), Parbhani**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**16 June, 2013 to 15 June, 2014**

**Part - A**

**1. Details of the Institution**

1.1 Name of the Institution

Model English Education Society's  
SHARDA MAHAVIDYALAYA (Arts & Science),  
Parbhani - 431401, (M.S.).

1.2 Address Line 1

Near Civil Hospital

Address Line 2

Subhash Road

City/Town

Parbhani

State

Maharashtra

Pin Code

431401

Institution e-mail Address

sharda\_college230@yahoo.co.in

Contact Nos.

02452-227550

Name of the Head of the Institution:

**Dr. M. T. Mulgir**

Tel. No. with STD Code:

02452-227558

Mobile :

9423138997

Name of the IQAC Co-ordinator:

Dr. D. B. Mundhe

Mobile:

9420600009

IQAC e-mail address:

smpiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

13919

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/62/A&A/184 dated 05/01/2013

1.5 Website Address:

www.shardacollege.co.in

Web-link of the AQAR:

<http://www.shardacollege.co.in/images/AQAR2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.46	2012	05/01/2013 To 04/01/2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/01/2013

1.8 AQAR for the Year (for example 2010-11)

2013 - 14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1.10 Institutional Status:

University State  Central  Deemed  Private   
Affiliated College Yes  No   
Constituent College Yes  No   
Autonomous College of UGC Yes  No   
Regulatory Agency Approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women   
Urban  Rural  Tribal   
Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty / Programme

Arts  Science  Commerce  Law  PEI (Phy.Edu)   
TEI (Edu)  Engineering  Health Science  Management   
Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Swami Ramanand Teerth Marathwada  
University, Nanded-431606, (MS),  
India

1.13 Special Status Conferred by Central/State Government- UGC /CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG Programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical Staff

02

2.3 No. of Students

01

2.4 No. of Management Representatives

01

2.5 No. of Alumni

01

2.6 No. of Any Other Stakeholder and

00

Community Representatives

2.7 No. of Employers / Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of Members

18

2.10 No. of IQAC Meetings Held

02

2.11 No. of Meetings with Various Stakeholders: No

00

Faculty

02

Non-Teaching Staff

00

Alumni

00

Others

00

2.12 Has IQAC Received Any Funding from UGC during the Year? Yes

No

If yes, mention the amount

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### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia Organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

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### 2.14 Significant Activities and Contributions Made by IQAC

The College organized the National Conference on “ Relevance of Rajarshi Shahu Maharaj’s Thoughts in 21 <sup>st</sup> century”
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### 2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
To motivate the faculty members to attend Orientation / Refresher / Short Term Courses	03 faculty members participated in Orientation/ Refresher Courses
To encourage the faculty members for publication in National/ International journals	16 research papers are published by our faculty members in International/ National journals
To monitor the project work under sanctioned Research Projects	06 Minor Research Projects are in progress
To participate and present papers in National and International Workshops, Conferences, Seminars, Symposia etc.	Faculty members presented papers in 05 International/ 17 National/ 04 State Seminars/ conferences/ symposia etc.
To motivate the faculty members to publish books with ISBN No.	01 book with ISBN No. is published by our faculty member Dr. S. P. Waghmare in Public Administration
To encourage the faculty members for recognition as a research supervisor	01 faculty member Dr. A. B. Shinde is recognized as a research supervisor by SRTMU, Nanded
To prepare the College Annual Magazine	The College Annual Magazine ‘Saraswat’ is prepared and submitted for award to SRTMU, Nanded

To organize various student centric activities	Student centric activities like Tree Plantation, Essay Competition, Days Celebration etc. organized to create awareness among students
To encourage students for participation in sport events at different level	85 students participated in ICT and 18 students participated in IUT and won 36 medals/ awards
To motivate the students to participate in cultural activities	20 students participated in the University Youth Festival and won two medals/awards
To propose new PG courses	Introduced 01 PG course in Urdu
To organize national seminar/conference...etc.	Organized national seminar on 'Relevance of Rajarshi Shahu Maharaj's Thoughts in 21 <sup>st</sup> Century'

**\* Attached the Academic Calendar as Annexure I**

2.15 Whether the AQAR was placed in Statutory Body      Yes       No

Management       Syndicate       Any Other Body

Provide the Details of the Action Taken

The AQAR was placed before the management for its oral approval.
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## **Part: B**

### **➤ Criterion - I**

#### **1. Curricular Aspects :**

##### **1.1 Details of Academic Programmes**

<b>Level of the Programme</b>	<b>Number of existing Programmes</b>	<b>Number of programmes added during the year</b>	<b>Number of self-financing programmes</b>	<b>Number of value added / Career Oriented programmes</b>
Ph.D.	-	-	-	-
PG	-	01	01	-
UG	04	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	04	01	03	-
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

**1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option** ✓ / Open options

(ii) Pattern of programmes :

<b>Pattern</b>	<b>Number of programmes</b>
Semester	05
Trimester	Nil
Annual	Nil

**1.3 Feedback from stakeholders** Alumni  Parents  Employers  Students

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure II*



**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects : Yes**

Generally, syllabi are revised once in three to five years. The changes are carried out in progressive steps. This designing of the syllabus is framed by the BOS, Faculty and Academic Council of the University. The Faculty members of this College have been contributing in this process decisively as they are members of these bodies.

Dr. Singapore N.V. and Mr Pathak S. K. have participated actively in syllabus reconstruction work during this academic year in the subject of Psychology and Physical Education respectively.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Introduced PG Department in the subject of Urdu having intake capacity of 40 students which is a self financed programme.

➤ **Criterion - II**

**2. Teaching, Learning and Evaluation**

**2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
29	28	--	--	01 Principal

**2.2 No. of permanent faculty with Ph.D.**

17

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	03	--	--	--	--	--	--	--	03

**2.4 No. of Guest and Visiting faculty and Temporary faculty:**

06

--

17

**2.5 Faculty participation in conferences and symposia :**

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	16	12
Presented papers	02	22	01
Resource Persons	--	--	09

**2.6 Innovative processes adopted by the institution in Teaching and Learning :**

- In teaching and learning process, the Institution adopted innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, charts and maps, models, group discussions and seminars.
- Films and plays related to the syllabi are shown to the students of language and literature.
- Audio clips related to the topics are being played for the students.
- Use of ICT in Teaching and Learning Process.
- Project Reports for B.A., B.Com. and B. Sc. Students.
- Study tours for Science faculty students.

2.7 Total No. of actual teaching days during this academic year 182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. We follow Bar Coding, Double Valuation, Photocopy, Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 02 -- 06

2.10 Average percentage of attendance of students : More than 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	32	12.50	31.25	18.75	---	65.50
B.Com.	24	08.33	33.33	08.33	--	50.00
B.Sc.	25	24.00	16.00	08.00	--	48.00
B.C.A.	04	50	50			100
M.A. Urdu F.Y.	20	--	60.00	10.00	15.00	85.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC meeting is conducted to chalk out academic plan for the next academic year.
- Faculty is encouraged to prepare PPT, group discussion, interactive teaching learning, poster preparation and other various activities leading to technology based teaching-learning process.
- Faculty is motivated to prepare and submit research proposals.
- Activities like Film shows, industrial tours, wall posters, workshop, visiting and guest faculty are suggested and reviewed time to time.
- The teaching-learning process and academic activities are monitored time to time by IQAC and feedback is taken at the end of the academic year.

- The regular classroom attendance and daily teaching diaries are maintained, teaching plans are reviewed for better results, and effective teaching-learning process is undertaken.
- The periodic meetings of teaching staff are conducted; suggestions are given for effective teaching-learning process.

**2.13 Initiatives undertaken towards faculty development :**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	04
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the University	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--/--/11
Others (Short term course/FDP)	--

**2.14 Details of Administrative and Technical staff :**

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	07	--	--	--
Technical Staff	06	--	--	--

➤ **Criterion - III:**

**3. Research, Consultancy and Extension**

**3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

- IQAC Committee promotes the faculty to undertake different research activities.
- UGC and University sponsored minor research projects are undertaken by faculty.
- Various schemes are communicated through the research committee such as research projects, conferences etc.
- Students are motivated to participate in the research activities like District/ University level (Avishkar) research festival.

**3.2 Details regarding major projects: Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs.Lakhs	---	---	---	---

**3.3 Details regarding minor projects:**

	Completed	Ongoing	Sanctioned	Submitted
<b>Number</b>	---	06	---	---
<b>Outlay in Rs.Lakhs</b>	---	3,87,000/-	---	---

**3.4 Details on research publications:**

	International	National	Others
Peer Review Journals	10	00	00
Non-Peer Review Journals	03	02	01
e-Journals	09	00	00
Conference proceedings	03	37	06

**3.5 Details on impact factor of publications:**

Range  Average  h-index  Nos.in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:**

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	-	-	-	-
Minor projects	-	-	-	-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the	-	-	-	-

University				
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-	-	-

**3.7 No. of books published** i) with ISBN No.  Chapters in edited books   
ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from: Nil**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/Funds

**3.9 For colleges :** Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any other (specify)

**3.10 Revenue generated through consultancy:**

**3.11 No. of conferences organized by the institution: 01**

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	UGC	-	-	-

**3.12 No. of faculty served as experts, chairpersons or resource persons:**

**3.13 No. of collaborations:** International  National  Any other

**3.14 No. of linkages created during this year:**

**3.15 Total budget for research for current year in lakhs:**

From funding agency  Management of University/College

Total

**3.16 No. of patents received this year: NIL**

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	-
	Granted	-

Commercialized	Applied	-
	Granted	-

**3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year: 01**

Total	International	National	State	University	Dist.	College
--	01	--	--	--	--	--

**3.18 No. of faculty from the institution who are Ph.D. Guides**

**and students registered under them**

**3.19. No of Ph.D. awarded by faculty from the institution**

**3.20 No. of research scholars receiving the fellowship** (Newly enrolled + existing ones): **NIL**

JRF  SRF  Project fellows  Any other

**3.21 No. of students participated in NSS events:**

University level  State level

National level  International level

**3.22 No. of students participated in NCC events: NIL**

University level  State level

National level  International level

**3.23 No. of Awards won in NSS: NIL**

University level  State level

National level  International level

**3.24 No. of Awards won in NCC : NIL**

University level  State level

National level  International level

**3.25 No. of Extension activities organized:**

University forum  College forum

NCC 00                      NSS 10                      Any other 02

**3.26 Major activities during the year in the sphere of extension activities and institutional social responsibility.**

- Organization of Intercollegiate C-Zone Chess Tournament
- Organization of Intercollegiate C-Zone Wrestling Tournament
- Tree Plantation
- Cleanliness Awareness Programme
- Blood Donation
- Environment Awareness Programme
- NSS day
- Yuva Din
- NSS Special Annual Camp
- Men-Women Equality Programme
- Snake Awareness Programme
- Distribution of Sate award - 'Jain Bandhu Patrakarita Puraskar'



➤ **Criterion - IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2220 sq f	---	---	---
Class rooms	15			
Laboratories	09			
Seminar Halls	01			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	348	01	UGC/College	349
Value of the equipment purchased during the year (Rs. in Lakhs)	24.57311	001550	UGC/College	24.58861
Others	18.51647	0.73481	College	19.25128

**4.2 Computerization of administration and library**

Our College office uses CMS software which is designed and developed by Master Software Nagpur. Our office is partly computerized - two computers, two printers and five software. The College library purchased LIBMAN software on May 2011 Integrated Library Management software designed and developed by the Master Software Nagpur. Our library is partly computerized - one computer and one printer.

**4.3 Library services:**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5945	35714	1566	97211	7511	132925
Reference Books	306	14796	141	15223	447	30019
e-Books Nlist	80000	5550	---	5550	80000	11100
Journals	15	9211	02	500	17	9711
e-Journals Nlist	---	---	---	---	---	---
Digital Database	==	---	---	---	---	---
CD & Video	38+12	2617	20+8	1593	58+20	4210
Others (Bound Volume)	81	8100	--	--	81	8100

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	20	05	01	----	02	11	
Added	----	---	----	-----	-----	---	---	---
Total	39	20	05	01	----	02	11	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

UGC - Networking Recourse Centre is available in the College which provides this facility.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.27230
ii) Campus Infrastructure and facilities	0.8263
iii) Equipments	0.38098
iv) Others (Inverter Battery)	0.17511
<b>Total :</b>	<b>0.91102</b>

➤ **Criterion - V**

**5. Student Support and Progression**

**5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

- IQAC guides the College administration to constitute various committees to enrich the Student Support Services like - a) Grievance Redressal Committee, b) Library Committee, c) Discipline Committee, d) Anti -Sexual Harassment Committee etc.
- IQAC provides free internet facilities through UGC-NRC, Scholarships and Freeships, Blood Donation and Blood Check-up Camps, Cultural and Sports Facilities, Ladies Common Room Facility and Student Council. Moreover, IQAC monitors the facilities provided to physically challenged students

**5.2 Efforts made by the institution for tracking the progression**

The Institution for tracking the progression uses methods like feedback from the employers and students and works on the shortcomings. The College constituted Grievance Redressal Committee for grievances and also provided complaint box to students. Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
<b>599</b>	<b>21</b>	10	

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
<b>412</b>	<b>45</b>

Women

No	%
<b>208</b>	<b>33.04</b>

Last Year (2012-2013)						This Year (2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
312	64	04	103	--	<b>483</b>	312	64	12	168	04	<b>620</b>

Demand Ratio= 1:1

Dropout = 9.02

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

The College has constituted the Competitive Examination Committee to support the students to appear for the different competitive examinations - Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee provides the library facility to the students.

No. of students beneficiaries

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counseling and career guidance

The Career Counseling Cell of the College provides the Library books to students for preparation of competitive examinations. This Cell displays advertisements of the various recruitments on the notice board for students' convenience.

No. of students benefitted

### 5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

### 5.8 Details of gender sensitization programmes

- The College celebrates International Women Day and arranges gender sensitization programmes.
- The College constituted Anti- Sexual Harassment Cell.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provided equally to the boys and the girls.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in **Sports, Games and other events**

University level  National level  International level

No. of students participated in cultural events

State/ **University** level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/**University** level  National level  International level

Cultural: State/ **University** level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government (GOI)	200	878859
Financial support from other sources		
Number of students who received International/ National recognitions (Scholarship of merit)	01 (Inspire Scholarship)	80,000/-

### 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: **District**/ University level  National level  International level

### 5.12 No. of social initiatives undertaken by the students

- Raksha Bandhan Programme at the Central Jail of Parbhani.

### 5.13 Major grievances of students (if any) redressed:

Grievances of students related to university examinations are redressed.

## ➤ Criterion - VI

### 6. Governance, Leadership and Managements:

#### 6.1 State the vision and mission of the institution:-

##### **Vision**

- i. To seek social transformation through education to fulfil the educational needs of rural as well as urban students.
- ii. To inculcate the idea of social and civil responsibilities among the students and to impart enriching country confidants and good citizens.
- iii. To organize educational tours to advanced centers of learning, science, technologies, historical places, forts, sea shores, factories, industries etc.
- iv. To arrange lectures of eminent scientists, historians, dramatics, writers, technologists, social reformers, linguists, politicians, industrialists etc.
- v. To organize science exhibition and inspire students to participate in debates, science quizzes and other competitions.
- vi. To organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism, scientific temper, democracy, socialism, peace, secularism, tourism etc.

##### **Mission**

The main focus of our college is on inculcation of desire for knowledge in the minds of students coming from rural as well as urban areas.

#### 6.2 Does the Institution has a management information system.

Yes, the College has a Management Information System of Government of Maharashtra.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development.

The syllabi for all the programmes are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements the curriculum provided by the parent university. However, Dr. Singapure N.V. and Mr Pathak S. K., faculty members of this College, have been contributing in this process being the member of board of studies in Psychology and Physical Education respectively.

##### 6.3.2 Teaching and learning:

- IQAC prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques by teaching faculty for effective teaching.
- Interactive teaching - learning process is adopted.
- Seminars and guest lectures are organized.

### 6.3.3 Examination and evaluation:

- Evaluation of each student is done through various types of examinations.
- For the frequent assessment of the students, internal examinations like Unit test, first term, midterm, end term, GDs, seminars, assignments and oral exams are conducted.
- University declares results of examinations in stipulated time.
- Our teachers participate actively in the evaluation system of the university.

### 6.3.4 Research and Development:

- The Institution constituted the Research Committee for the promotion of research activities.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- Organized a National Conference on “Relevance of Rajarshi Shahu Maharaj’s Thoughts in 21<sup>st</sup> Century”
- Study tour is organized for the students.

### 6.3.5. Library, ICT and physical infrastructure/instrumentation:

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, language lab and classrooms.
- The College has UGC NRC through which internet facility is made available in the College.
- LIBMAN Software is used for the Library.
- In library N-list, INFLIBNET, e-books and e-resources are available.
- The College has College Management Software (CMS).
- The College has CCTV for surveillance.

### 6.3.6. Human resource management:

- 04 faculty members participated in Orientation, Refresher and Short-Term Training Courses which are conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty.

### 6.3.7 Faculty and staff recruitments:

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

### 6.3.8 Industry interaction/collaboration

Students visited to the industry for acquiring the practical knowledge.

### 6.3.9 Admission of students

- Admissions are given on first come first serve basis.
- Admissions are given as per the norms of the State Government, University, UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

### 6.4 Welfare schemes for

<b>Teaching</b>	<ul style="list-style-type: none"><li>• Credit Co-operative Society benefits</li><li>• Felicitation of employees</li><li>• Group Insurance</li></ul>
<b>Non- teaching</b>	<ul style="list-style-type: none"><li>• Credit Co-operative Society benefits</li><li>• Felicitation of employees</li></ul>
<b>Students</b>	<ul style="list-style-type: none"><li>• Concession in fees for economically backward, cultural and sports students</li><li>• Sports Kits to the victorious students</li></ul>

### 6.5 Total corpus fund generated:

Nil

### 6.6 Where annual financial audit has been done

Yes

### 6.7 Where the academic and administrative audit ( AAA) has been done

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	Yes	Joint Director, Higher Education	No	--

### 6.8. Does the university/Autonomous college declares results within 30 days.

For UG Programme- **Yes**

For PG Programmes- **Yes**



**6.9 What efforts are made by the university/Autonomous college for examination reforms:**

- The College follows the MCQ pattern as well as theory pattern at UG level.
- The internal assessment of 10 marks is conducted for each paper for UG courses. In this way, two exams conducted for each semester. This pattern is implemented by the College.

**6.10 What efforts are made by the university to promote autonomy in the affiliation /constituent colleges.**

--

**6.11 Activities and support from the Alumni association**

The College has active Alumni Association.

**6.12 Activities and support from the parent-teacher association**

The Parents participates in the induction programmes.

**6.13 Development programmes for support staff**

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**6.14. Initiatives taken by the institution to made the campus eco-friendly.**

- Tree Plantation Programme was organized in the College campus.
- Campus Cleanliness Programme was organized in the College campus.

## ➤ Criterion - VII

### 7. Innovations and Best Practices

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- The College Academic Calendar is strictly followed
- ICT based teaching
- UGC – NRC provides free internet access for students and teachers
- Minor Research Projects funded by UGC and SRTM University, Nanded
- Publication of research papers in national and international journals
- Student's participation in research festival
- Indoor-outdoor Sports facilities
- CCTV Cameras in College building and Library
- Numerous books for competitive examinations
- Organized guest lectures
- Blood donation camp
- College annual magazine 'Saraswat'
- Biometric attendance for staff
- Annual Prabhavati Diwali Issue

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :**

- 03 faculty members participated in Orientation/ Refresher Courses
- 16 research papers are published by our faculty members in International/ National journals
- 06 Minor Research Projects are in progress
- Faculty members presented papers in 05 International/ 17 National/ 04 State Seminars/ Conferences/ Symposia etc.
- 01 book with ISBN No. is published by our faculty member Dr. S. P. Waghmare in Public Administration
- 01 faculty member Dr. A. B. Shinde is recognized as a research supervisor by SRTMU, Nanded
- The College Annual Magazine 'Saraswat' is prepared and submitted for award to SRTMU, Nanded
- Student centric activities like Tree Plantation, Essay Competition, Days Celebration etc. organized to create awareness among students
- 85 students participated in ICT and 18 students participated in IUT and won 36 medals/ awards
- 20 students participated in the University Youth Festival and won two medals/awards
- Introduced 01 PG course in Urdu

- Organized national seminar on ‘Relevance of Rajarshi Shahu Maharaj’s Thoughts in 21<sup>st</sup> Century’
- 07 students are registered for Ph.D. under the guidance of our faculty members
- Kaudgaon village adopted for the extension activities under NSS camp
- Organized State Level ‘Jain Bandhu Patrakarita Puraskar’ programme and honoured reputed journalist of the Maharashtra State Mr. Anant Dixit with this award

### 7.3 Give two Best Practices of the institution :

*(please see the format in the NAAC Self-study Manuals)*

1. Jain Bandhu Patrakarita Puraskar ( State Level )
2. Felicitations of Meritorious Students in Culture, Sports and Academic

*\*Provide the details in annexure III*

### 7.4 Contribution to environmental awareness / protection :

- Environment awareness is generated through plantation programme organized under NSS.
- College organizes activities such as poster presentation on environment awareness.

7.5 Whether environmental audit was conducted?      Yes       No

### 7.6 Any other relevant information the institution wishes to add : (for example SWOT Analysis)

#### Strength

1. Location of the College in the centre of the city
2. Active and supportive management
3. Discipline in campus
4. Efficient and highly qualified faculty
5. Fee concession to the sport players and cultural students
6. ‘Saraswat’ Annual Magazine
7. Annual Prabhavati Diwali Issue

#### Weakness

1. Self owned play ground for the sport
2. Hostel facility to students
3. Inadequate research facilities
4. Lack of collaboration / linkages with industries
5. Lack of consultancy

#### Opportunities

1. ICT based classrooms
2. To start PG courses in other subjects

### **Threats**

1. Inadequate facilities to compete with neighbouring colleges with potential for excellence
2. Traditional tendency of the parents regarding girls' education

### **Plan of Action for the Academic year 2014 - 15**

1. To motivate the faculty members to attend Orientation / Refresher / Short Term courses.
2. To encourage the faculty members for publication in National/ International journals.
3. To motivate the faculty members to write books with ISBN.
4. To participate and present papers in National and International Workshops, Conferences, Seminars, Symposia etc.
5. To monitor the project work under sanctioned Research Projects.
6. To encourage the faculty members for recognition as a research supervisor.
7. To prepare the College Annual Magazine.
8. To adopt a village to implement extension activities under NSS.
9. To evaluate the performance of the faculty by way of PBAS.
10. To organize various student centric activities.
11. To encourage students for participation in sport events at different level.
12. To take efforts to minimise the dropout rate of students.
13. To prepare the academic calendar for the year 2014 – 15.
14. To arrange educational excursion / study tour.
15. To encourage the faculty members to complete Ph.D.
16. To motivate the students to participate in cultural activities.



**Dr Dnyanoba Mundhe**  
IQAC Co-ordinator  
***IQAC Co-ordinator***  
Sharda Mahavidyalaya  
Parbhani



**Dr Wamanrao Jadhav**  
Principal  
***Principal***  
Sharda Mahavidyalaya  
Parbhani

*Model English Education Society's*  
**Sharda Mahavidyalaya(Arts & Science), Parbhani**  
**Academic Calendar: 2013 - 14**

1. **First Term:** 17 June, 2013 to 19 October, 2013  
**Dipawali Vacation:** 20 October, 2013 to 15 November, 2013
2. **Second Term:** 16 November, 2013 to 1 May, 2014  
Vacations: 2 May, 2014 to 15 June, 2014
3. **Duration of Teaching:** First Term – 1 July to 19 Oct., 2013  
Second Term – 16 Nov. to 1 May, 2014
4. **Examination:**  
**College Examination:**  
First Semester: Internal Test and Tutorial Aug. & Oct. 2013  
Second Semester: Internal Test and Tutorial Jan & Feb. 2014  
**University Examination:**  
First Semester: Oct/Nov., 2013 (Semester I, III, V)  
Second Semester: March/April, 2014 (II, IV, VI)  
**Annual Practical Examination:**  
Annual: March, 2014
5. Admission Period is during the month of June, 2013.
6. Teaching begins in the first week of July, 2013.
7. Prize Distribution Ceremony will be organized in the first week of August, 2013.
8. NSS Camp: Annual Camp of NSS and academic excursion will be undertaken during the Fourth week of January, 2014.
9. Annual Social Gathering: Annual Social Gathering of the College will be celebrated during the first week of February, 2014.

**Days Celebration:**

1	26.Jun 2013	Shahu Maharaj Jayanti
2	1 <sup>ST</sup> Aug. 2013	Tilak Punyateethi, Annabhau Sathe Jayanti
3	15 Aug. 2013	Independence Day
4	5 <sup>th</sup> Sept. 2013	Teachers' Day
5	8 <sup>th</sup> Sept. 2013	International Literacy Day
6	14 <sup>th</sup> Sept. 2013	Hindi Day
7	17 <sup>th</sup> Sept.201	University Foundation and Hyderabad Liberation Day
8	17 <sup>th</sup> Sept. to 24 <sup>th</sup> 2013	Educational Awareness Week
9	2 <sup>nd</sup> Oct. 2013	Mahatma Gandhi Jayanti
10	2 <sup>nd</sup> to 10 <sup>th</sup> Oct. 2013	Prohibition Week
11	2 <sup>nd</sup> to 10 <sup>th</sup> Oct. 2013	Wild Life Conservation Week
12	31 Oct 2013	Sardar V. Petal Jayanti & Indera Gandhi Punyateethi
13	11 Nov. 2013	Mulana Abdul Kalam Jayanti
14	14 Nov. 2013	Javarlal Nehru Jayanti
15	19.Nov.2013	Indera Gandhi Jayanti
16	25 Nov.2013	Yeshwantrao Chavan Smrutidin
17	26 Nov. 2013	Sanvidhan din
18	28th Nov. 2013	Mahatma Phule Punyateethi
19	6 <sup>th</sup> Dec. 2013	Dr. Ambedkar Maha Parinirwan Din
20	26 <sup>th</sup> Dec. 2013	Addiction Free Day (Sane Guruji Jayanti)
21	1 <sup>st</sup> Monday of Jan. 2014	Fundamental Duties Awareness Day
22	3 Jan 2014	Savitribai Phule Jayanti
23	12 <sup>th</sup> Jan. 2014	Swami Vivekanand Jayanti Rashtramata Jijau Jayanti
24	22 <sup>nd</sup> Jan. 2014	Swami RamanandTeerthPunyaTeethi (Copy Eradication Day)
25	26 <sup>th</sup> Jan. 2014	Republic Day
26	30 <sup>th</sup> Jan. 2014	Hutatma Din
27	19 <sup>th</sup> Feb. 2014	Ch. ShivajiMaharaj Jayanti
28	28 <sup>th</sup> Feb. 2014	Science Day
29	12 March 2014	Yeshwantrao Chavan Jayanti
30	14 April 2014	Dr.B.R. Ambedkar Jayanti
31	1 <sup>st</sup> May 2014	Maharashtra Foundation Day

**Sd/-  
Principal**

## ANNEXURE II

*Model English Education Society's*  
**Sharda Mahavidyalaya(Arts & Science), Parbhani**

### **Analysis of Feedback Forms**

The College has obtained feedback on curriculum, teacher, library and office from students and employers for the Academic Year 2013 -2014. Mode of feedback form is manual. A questionnaire was prepared for the students and the employers. The analysis of feedback discloses that majority of the students and the employers recorded good, very good and excellent remarks. According to the analysis, following major point has been noticed:

1. Internet facility be made available in the College Library for the students
2. Curriculum should be career / job oriented and practical.

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

**Sd/-**  
**Principal**

*Model English Education Society's*  
**Sharda Mahavidyalaya(Arts & Science), Parbhani**

**BEST PRACTICE - I**

**Jain Bandhu Patrakarita Puraskar (State Level)**

Hon'ble Secretary of MEES Shri. Hemrajji Jain is a reputed journalist. He is the Secretary of the Institute for last 35 years. He started to publish weekly *Parbhani Samachar* in 1952. He used this magazine to raise the voice of the common people. The magazine was overwhelming. Consequently, the College has established 'Shri Hemrajji Jain Pratishthan' as to commemorate his valuable contribution in the field of journalism. The College rewards one journalist by considering his contribution in this field every year. He / she is awarded with cash prize of Rs. 11,111/- . This year, Hon'ble Mr.Anant Dixit, a reputed journalist of Maharashtra State, is the recipient of this award.

**BEST PRACTICE – II**

**Felicitations of Meritorious Students in Culture, Sports and Academic**

Every year the College organizes a felicitation programme for meritorious students in culture, sports and academic. Basically, the programme is arranged in the first semester of each Academic Year as to encourage the students of the College for their overall development. All the staff members of the College are the donors of the prizes. Actually, there are 39 prizes which amounts 10430/-. In addition to this, there are prizes in the form of books and sports Kits. Especially, 'Bhagwan Mahavir Puraskar' is the special award for the best student of the year. It is an emotional and joyous moment for the students to step on the stage and to receive the prizes. In the academic 2013 – 2014, the programme was organized.

**Sd/-  
Principal**