Model English Education Society's

SHARDA MAHAVIDYALAYA (Arts & Science),

Parbhani - 431401 (M.S.).

Established - 1997

Accredited by NAAC with' B ' Grade

www.shardacollege.co.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

E-mail- smpiqac@gmail.com

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2014 - 2015

Model English Education Society's

Sharda Mahavidyalaya(Arts& Science), Parbhani.

The Annual Quality Assurance Report (AQAR) of the IQAC

16 June, 2014 to 15 June, 2015

Part - A

1. Details of the Institution

1.1 Name of the Institution

> Model English Education Society's
> SHARDA MAHAVIDYALAYA (Arts & Science),
> Parbhani - 431401, (M.S.)

1.2 Address Line 1

> Near Civil Hospital

Address Line 2

> Subhash Road

City/Town

> Parbhani

State

> Maharashtra

Pin Code

> 431 401

Institution e-mail Address

> sharda_college230@yahoo.co.in

Contact Nos.

> 02452-227550

Name of the Head of the Institution:

> **Dr. M. T. Mulgir**

Tel. No. with STD Code:

> 02452-227558

Mobile :

> 9423138997

Name of the IQAC Co-ordinator:

> **Dr. D. B. Mundhe**

Mobile: 9420600009

IQAC e-mail address: smpiqac@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   13919

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/A&A/184 dated 05/01/2013

1.5 Website Address: www.shardacollege.co.in

Web-link of the AQAR: http://www.shardacollege.co.in/images/AQAR2014-15.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.46	2012	05/01/2013 To 04/01/2018

1.7 Date of Establishment of IQAC: DD/MM/YYYY   21/01/2013

1.8 AQAR for the Year *(for example 2010-11)*   2014 - 15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*
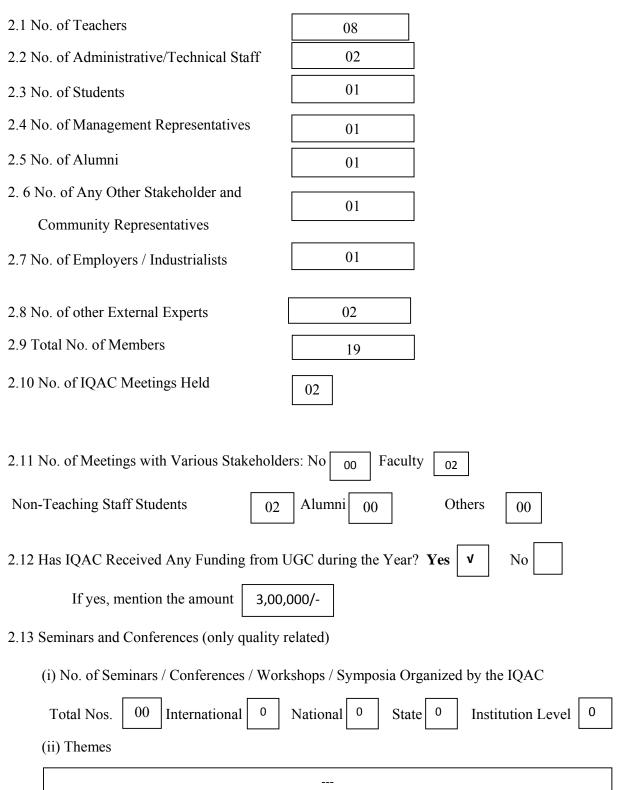
1.10 Institutional Status:

University   State √ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous College of UGC   Yes ☐   No ☐

Regulatory Agency Approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☐

Urban ☐   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty / Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (PhysEdu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) ☐ .

1.12 Name of the Affiliating University *(for the Colleges)*   Swami Ramanand Teerth Marathwada University, Nanded-431606, (MS), India

1.13 Special Status Conferred by Central / State Government- UGC /CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG Programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers | 08

2.2 No. of Administrative/Technical Staff | 02

2.3 No. of Students | 01

2.4 No. of Management Representatives | 01

2.5 No. of Alumni | 01

2. 6 No. of Any Other Stakeholder and

Community Representatives | 01

2.7 No. of Employers / Industrialists | 01

2.8 No. of other External Experts | 02

2.9 Total No. of Members | 19

2.10 No. of IQAC Meetings Held | 02

2.11 No. of Meetings with Various Stakeholders: No | 00 | Faculty | 02

Non-Teaching Staff Students | 02 | Alumni | 00 | Others | 00

2.12 Has IQAC Received Any Funding from UGC during the Year? **Yes** | √ | No | ☐

If yes, mention the amount | 3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia Organized by the IQAC

Total Nos. | 00 | International | 0 | National | 0 | State | 0 | Institution Level | 0

(ii) Themes

2.14 Significant Activities and Contributions Made by IQAC

- Organized Placement Camp in collaboration with National Institute of Banking and finance
- Literature Awareness Programme on 15 September, 2016
- Organized Health Check- up Camp for the Staff on 24 February, 2015

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To motivate the faculty members to attend Orientation / Refresher / Short Term courses	07 faculty members participated in Orientation/ Refresher courses
To encourage the faculty members for publication in National/ International journals	15 research papers are published by our faculty members in International/ National journals
To monitor the project work under sanctioned Research Projects	06 Minor Research Projects are in progress, 02 are sanctioned and 05 are submitted.
To participate and present papers in National and International Workshops, Conferences, Seminars, Symposia etc.	Research papers are presented by faculty members 05 in international, 17 national, 04 state conferences/ symposia etc.
To motivate the faculty members to publish books with ISBN No.	03 books with ISBN No. are published by our faculty members
To encourage the faculty members for recognition as a research supervisor	02 faculty members Dr. V.V. Deshpande and Dr. G. A. Lokare are recognized as a research supervisor by the SRTMU Nanded
To prepare the College Annual Magazine	The College Annual Magazine 'Saraswat' is prepared and submitted for award towards SRTMU, Nanded.
To organize various student centric activities	Student centric activities like Tree Plantation, Essay Competition, Days Celebration etc. organized to create awareness among students
To encourage students for participation in sport events at different level	109 students participated in ICT and 12 students participated in IUT and won 23 medals / awards
To motivate the students to participate in cultural activities	23 students participated in the University Youth Festival and won three medals / awards

* ***Attached the Academic Calendar as Annexure I***

2.15 Whether the AQAR was placed in Statutory Body   Yes [√]   No [ ]

       Management [√] Syndicate [ ]   Any Other Body [ ]

Provide the Details of the Action Taken

The AQAR was placed before the management for its oral approval.

Part: B

➢ Criterion - I

1. Curricular Aspects :

1.1 Details of Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	01	-	01	-
UG	04	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	05	-	03	-
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum : CBCS/Core/**Elective option**✓ / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	05
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders Alumni ☐ Parents ☐ Employers ☑ Students ☑

Mode of feedback : Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. : Yes

Generally, syllabi are revised once in three to five years. The changes are carried out in progressive steps. This designing of the syllabus is framed by the BOS, Faculty and Academic Council of the University. The Faculty members of this College have been contributing in this process decisively as they are members of these bodies.

Dr. Singapure N.V. has participated actively in syllabus reconstruction work during this academic year in the subject of Psychology.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

➢ Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
29	26	02	--	01 Principal

2.2 No. of permanent faculty with Ph.D.   18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	03	--	--	--	--	--	--	--	03

2.4 No. of Guest and Visiting faculty and Temporary faculty :   08   --   21

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	10	07
Presented papers	05	17	04
Resource Persons	--	01	10

2.6 Innovative processes adopted by the institution in Teaching and Learning :

- In teaching and learning process, the Institution adopted innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, charts and maps, models, group discussions and seminars.
- Films and plays related to the syllabi are shown to the students of language and literature.
- Audio clips related to the topics are being played for the students.
- Use of ICT in Teaching and Learning Process.
- Project Reports for B.A., B.Com. and B. Sc. Students.
- Study tours for Science faculty students.

2.7 Total No. of actual teaching days during this academic year   184

2.8 **Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. We follow Bar Coding, Double evaluation, Photocopy, Multiple Choice Questions (for F.Y. and S.Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9 **No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

| 01 | -- | 10 |

2.10 Average percentage of attendance of students : | More than 80 % |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	53	18.86	43.39	1.88	--	64.15
B.Com.	34	--	41.17	26.47	--	67.64
B.Sc.	31	19.35	25.50	--	--	45.16
B.C.A.	02	--	100	--	--	100
M.A. Urdu	13	84.00	--	--	--	84.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC meeting is conducted to chalk out academic plan for the next academic year.
- Faculty is encouraged to prepare PPT, group discussion, interactive teaching learning, poster preparation and other various activities leading to technology based teaching-learning process.
- Faculty is motivated to prepare and submit research proposals.
- Activities like Film shows, industrial tours, wall posters, workshop, visiting and guest faculty are suggested and reviewed time to time.
- The teaching-learning process and academic activities are monitored time to time by IQAC and feedback is taken at the end of the academic year.

- The regular classroom attendance and daily teaching diaries are maintained, teaching plans are reviewed for better results, and effective teaching-learning process is undertaken.
- The periodic meetings of teaching staff are conducted; suggestions are given for effective teaching-learning process.

2.13 Initiatives undertaken towards faculty development   :

Faculty / Staff Development Programmes	Number of faculty benefited
Refresher courses	06
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the University	01
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	-- /--/12
Others (Short term course/FDP)	04

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	--	--	--
Technical Staff	06	--	--	--

➢ Criterion - III

3. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC Committee promotes the faculty to undertake different research activities.
- UGC and University sponsored minor research projects are undertaken by faculty.
- Various schemes are communicated through the research committee such as research projects, conferences etc.
- Students are motivated to participate in the research activities like District/ University level (Avishkar) research festival.

3.2   Details regarding major projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3   Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	---	06	02	05
Outlay in Rs.Lakhs	---	4,85,000/-	3,40,000/-	14,35,000/-

3.4   Details on research publications:

	International	National	Others
Peer Review Journals	10	--	--
Non-Peer Review Journals	03	02	--
e-Journals	10	--	--
Conference proceedings	--	25	02

3.5   Details on impact factor of publications:

Range 1.08 - 5.4   Average 3.16   h-index ☐   Nos. in SCOPUS ☐

3.6   Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	-	-	-	-
Minor projects	2014-15	UGC	3,40,000/-	2,35,000/-
Interdisciplinary projects	-	-	-	-

Industry sponsored	-	-	-	-
Projects sponsored by the University	-	-	-	-
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-	**3,40,000/-**	**2,35,000/-**

3.7 **No. of books published** i) with ISBN No. $\boxed{03}$ Chapters in edited books $\boxed{00}$

ii) Without ISBN No. $\boxed{00}$

3.8 **No. of University Departments receiving funds from: Nil**

UGC-SAP $\boxed{-}$ CAS $\boxed{-}$ DST-FIST $\boxed{-}$

DPE $\boxed{-}$ DBT Scheme/Funds $\boxed{-}$

3.9 **For colleges :** Autonomy $\boxed{-}$ CPE $\boxed{-}$ DBT Star Scheme $\boxed{-}$

INSPIRE $\boxed{-}$ CE $\boxed{-}$ Any other (specify) $\boxed{-}$

3.10 **Revenue generated through consultancy:** $\boxed{\text{Nil}}$

3.11 **No. of conferences organized by the institution: Nil**

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 **No. of faculty served as experts, chairpersons or resource persons:** $\boxed{11}$

3.13 **No. of collaborations**: International $\boxed{00}$ National $\boxed{00}$ Any other $\boxed{00}$

3.14 **No. of linkages created during this year:** $\boxed{00}$

3.15 **Total budget for research for current year in lakhs:**

From funding agency $\boxed{\begin{array}{c}\text{UGC}\\ \text{2,35,000/-}\end{array}}$ Management of University/College $\boxed{\text{---}}$

Total $\boxed{\textbf{2,35,000/-}}$

3.16 **No. of patents received this year: NIL**

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 **No. of research awards/recognitions received by faculty and research fellows of the institute in the year: 01**

Total	International	National	State	University	Dist.	College
--	01	--	--	--	--	--

3.18 **No. of faculty from the institution who are Ph.D. Guides** $\boxed{08}$

and students registered under them $\boxed{19}$

3.19. **No of Ph.D. awarded by faculty from the institution** $\boxed{01}$

3.20 **No. of research scholars receiving the fellowship** (Newly enrolled + existing ones): **NIL**

JRF $\boxed{}$ SRF $\boxed{}$ Project fellows $\boxed{}$ Any other $\boxed{}$

3.21 **No. of students participated in NSS events:**

University level $\boxed{02}$ State level $\boxed{00}$

National level $\boxed{00}$ International level $\boxed{00}$

3.22 **No. of students participated in NCC events: NIL**

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.23 **No. of Awards won in NSS: NIL**

University level $\boxed{}$ State level $\boxed{}$

National level $\boxed{}$ International level $\boxed{}$

3.24 **No. of Awards won in NCC : NIL**

University level ☐ State level ☐

National level ☐ International level ☐

3.25   No. of Extension activities organized:

University forum ☐05☐   College forum ☐05☐

NCC ☐00☐   NSS ☐09☐   Any other ☐01☐

3.26   Major activities during the year in the sphere of extension activities and institutional social responsibility.

- Tree Plantation Programme
- Cleanliness Awareness Programme
- Environment Awareness Programme
- NSS Day Celebration
- Yuva Din Celebration
- NSS Special Camp
- Animal Health Check-up Camp
- Women Day Programme
- Snake Awareness Programme
- World AIDS Day Programme
- Sadbhavna Rally
- Distribution of Sate award - 'Jain Bandhu Patrakarita Puraskar'

➤ **Criterion - IV**

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2220 sq f	---	---	----
Class rooms	15	----	----	---
Laboratories	09		---	
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	349	02	College	351
Value of the equipment purchased during the year (Rs. in Lakhs)	24.58861	.47700	College	25.06561
Others	19.25128	1.81575	College	21.06703

4.2 Computerization of administration and library

Our College office uses CMS software which is designed and developed by Master Software Nagpur. Our office is partly computerized - two computers, two printers and five software. The College library purchased LIBMAN software on May 2011 Integrated Library Management software designed and developed by the Master Software Nagpur. Our library is partly computerized - one computer and one printer.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7511	132925	217	15620	7728	148545
Reference Books	447	30019	107	6287	554	36306
e-Books /Nlist	80000	11100	-	5550	80000	16650
Journals	17	9711	01	663	18	10374
e-Journals	--	--	--	--	--	----
Digital Database						
CD & Video	58+20	4210	05+02	2123	63+22	6333
Others (Bound Volume)	81	8100	--	--	81	8100

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	20	05	01	---	02	11	
Added	---	---	---	---	---	---	----	---
Total	39	20	05	01	---	02	11	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

UGC - Networking Recourse Centre is available in the College which provides this facility.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   0.45188

   ii) Campus Infrastructure and facilities   0.7050

   iii) Equipments   0.8850

   iv) Others (Inverter Battery)   0.18259

      Total :   **0.79347**

➢ **Criterion - V**

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC guides the College administration to constitute various committees to enrich the Student Support Services like - a) Grievance Redressal Committee, b) Library Committee, c) Discipline Committee, d) Anti -Sexual Harassment Committee etc.

- IQAC provides free internet facilities through UGC-NRC, Scholarships and Freeships, Blood Donation and Blood Check-up Camps, Cultural and Sports Facilities, Ladies Common Room Facility and Student Council. Moreover, IQAC monitors the facilities provided to physically challenged students

5.2 Efforts made by the institution for tracking the progression

The Institution for tracking the progression uses methods like feedback from the employers and students and works on the shortcomings. The College constituted Grievance Redressal Committee for grievances and also provided complaint box to students. Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
713	**32**	21	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men

No	%
482	64.69

No	%
263	35.30

Women

Last Year (2013-2014)						This Year (2014-2015)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
312	64	12	168	04	**620**	460	61	09	215	--	**745**

Demand Ratio= 1:1   Dropout = 11.96

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has constituted the Competitive Examination Committee to support the students to appear for the different competitive examinations - Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee provides the library facility to the students.

5.5 No. of students qualified in these examinations

NET [-]　SET/SLET [-]　GATE [-]　CAT [-]

IAS/IPS etc [-]　State PSC [-]　UPSC [-]　Others [**06**]

5.6 Details of student counseling and career guidance

The Career Counseling Cell of the College provides the Library books to students for preparation of competitive examinations. This Cell displays advertisements of the various recruitments on the notice board for students' convenience.

No. of students benefitted [252]

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01		**11**	**00**

5.8 Details of gender sensitization programmes

- The College celebrates International Women Day and arranges gender sensitization programmes.
- The College constituted Anti- Sexual Harassment Cell.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provided equally to the boys and the girls.

5.9 Students Activities

5.9.1　No. of students participated in **Sports**, Games and **other events**

University level [**109**]　National level [**12**]　International level [00]

No. of students participated in cultural events

State/ **University** level [**23**]　National level [00]　International level [00]

5.9.2　No. of medals /awards won by students in Sports, Games and other events

Sports:　State/**University** level [**23**]　National level [00]　International level [00]

Cultural:　State/ **University** level [03]　National level [00]　International level [00]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government (GOI)	209	1022272
Financial support from other sources		
Number of students who received International/ National recognitions (Scholarship of merit)	01 (Inspire Scholarship)	80,000/-

5.11   Student organized / initiatives

Fairs   : State/ University level [ ] National level [ ] International level [ ]

Exhibition: **District**/ University level [-] National level [-] International level [-]

5.12   No. of social initiatives undertaken by the students [02]

- Raksha Bandhan Programme at the Central Jail, Parbhani.
- Voting Awareness Pathanatya (Street Play)

5.13 Major grievances of students (if any) redressed:

Grievances of students related to the university examinations are redressed.

➢ **Criterion - VI**

6. Governance, Leadership and Managements

6.1 State the vision and mission of the institution:-

Vision
i. To seek social transformation through education to fulfil the educational needs of rural as well as urban students.
ii. To inculcate the idea of social and civil responsibilities among the students and to impart enriching country confidents and good citizens.
iii. To organize educational tours to advanced centers of learning, science, technologies, historical places, forts, sea shores, factories, industries etc.
iv. To arrange lectures of eminent scientists, historians, dramatics, writers, technologists, social reformers, linguists, politicians, industrialists etc.
v. To organize science exhibition and inspire students to participate in debates, science quizzes and other competitions.
vi. To organize different extension activities for cultivation of values like national integration, liberty, equality, fraternity, patriotism, humanism, scientific temper, democracy, socialism, peace, secularism, tourism etc.

Mission
The main focus of our college is on inculcation of desire for knowledge in the minds of students coming from rural as well as urban areas.

6.2 Does the Institution has a management information system.

Yes, the College has a Management Information System of Government of Maharashtra.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development.

The syllabi for all the programmes are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements the curriculum provided by the parent university. However, Dr. Singapure N.V. has been contributing in this process being the member of board of studies in Psychology.

6.3.2 Teaching and learning:-

- IQAC prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques by teaching faculty for effective teaching.
- Interactive teaching - learning process is adopted.
- Seminars and guest lectures are organized.

6.3.3 Examination and evaluation:

- Evaluation of each student is done through various types of examinations.
- For the frequent assessment of the students, internal examinations like Unit test, first term, midterm, end term, GDs, seminars, assignments and oral exams are conducted.
- University declares results of examinations in stipulated time.
- Our teachers participate actively in the evaluation system of the university.

6.3.4 Research and Development:

- The Institution constituted the Research Committee for the promotion of research activities.
- Dr D. R. Chamle, a faculty member, got the Best paper award at International Level Journal.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- Conferences/seminars/workshops were attended by faculty members of College.
- 02 faculty members submitted their MRP for sanction to UGC,WRO, Pune.
- 02 faculty members recognized as a Ph.D. Research guide from S.R.T.M.U., Nanded
- MRP sanctioned to 02 faculty members through the UGC,WRO, Pune.
- The College students are motivated to participate in the research activities like 'Avishkar' – Model and Poster Presentations in KKM. College, Manwat
- The final year students of B Sc undertake a Project as a part of syllabus.
- Study tour is organized for the students.

6.3.5. Library, ICT and physical infrastructure/instrumentation:

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, language lab and classrooms.
- The College has UGC NRC through which internet facility is made available in the College.
- LIBMAN Software is used for the Library.
- In library N-list, INFLIBNET, e-books and e-resources are available.
- The College has College Management Software (CMS).
- The College has CCTV for surveillance.

6.3.6. Human resource management:

- 07 faculty members participated in Orientation, Refresher and Short-Term Training Courses which are conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty.

6.3.7 Faculty and staff recruitments:

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

6.3.8 Industry interaction/collaboration

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, language lab and classrooms.
- The College has UGC NRC through which internet facility is made available in the College.
- LIBMAN Software is used for the Library.
- In library N-list, INFLIBNET, e-books and e-resources are available.
- The College has College Management Software (CMS).
- The College has CCTV for surveillance.

6.3.9 Admission of students

- Admissions are given on first come first serve basis.
- Admissions are given as per the norms of the State Government, University, UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

6.4 Welfare schemes for

Teaching	- Credit Co-operative Society benefits - Felicitation of employees - Group Insurance
Non- teaching	- Credit Co-operative Society benefits - Felicitation of employees
Students	- Concession in fees for economically backward, cultural and sports students. - Sports Kits/ shoes to the victorious students

6.5 Total corpus fund generated:

Nil

6.6 Where annual financial audit has been done

Yes

6.7 Where the academic and administrative audit (AAA) has been done

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	No	--
Administrative	Yes	Joint Director, Higher Education	No	--

6.8. Does the University/Autonomous college declares results within 30 days.

> For UG Programmse-**Yes**
>
> For PG Programmes- **Yes**

6.9 What efforts are made by the university/Autonomous college for examination reforms:

- Re-evaluation facility can be availed by the students
- University implemented THEORY + MCQ + INTERNAL exam pattern for FY students.

6.10 What efforts are made by the university to promote autonomy in the affiliation /constitutent colleges.

--

6.11 Activities and support from the Alumni association

The College has active Alumni Association. The College organizes the association meetings.

6.12 Activities and support from the parent-teacher association

The parents participate in the induction programmes.

6.13 Development programmes for support staff

6.14. Initiatives taken by the institution to made the campus eco-friendly.

- Tree Plantation Programme was organized in the College campus.
- Campus Cleanliness Programme was organized in the College campus.

➢ **Criterion - VII**

7. Innovations and Best Practices :

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Installation of interactive board
- ICT based teaching
- The College Academic Calendar is strictly followed
- UGC – NRC provides free internet access for students and teachers
- Minor Research Projects funded by UGC and SRTM University, Nanded
- Publication of research papers in national and international journals
- Student's participation in research festival
- Indoor-outdoor sports facilities
- CCTV Cameras in College building and Library
- Numerous books for competitive examinations
- Organized guest lectures
- Blood donation camp
- College annual magazine 'Saraswat'
- Biometric attendance for staff
- Annual Prabhavati Diwali Issue
- Afford security guard
- Internet facility to five Departments
- Practice Examinations
- Wall poster
- Study tour
- Participation of students in campus cleaning under NSS
- Parbhani-Hingoli Districts 'Youth Leadership Development Camp' is organized

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- 07 faculty members participated in Orientation/ Refresher courses

- 15 research papers are published by our faculty members in International/ National journals

- 06 Minor Research Projects are in progress, 02 are sanctioned and 05 are submitted

- Research papers are presented by faculty members 05 in international, 17 national, 04 state conferences/ symposia etc.

- 03 books with ISBN No. are published by our faculty members
- 02 faculty members Dr. V.V. Deshpande and Dr. G. A. Lokare are recognized as research supervisors by the SRTMU, Nanded

- The College Annual Magazine 'Saraswat' is prepared and submitted for award towards SRTMU, Nanded.

- Student centric activities like Tree Plantation, Essay Competition, Days Celebration etc. organized to create awareness among students

- 109 students participated in ICT and 12 students participated in IUT and won 23 medals / awards

- 23 students participated in the University Youth Festival and won three medals / awards

- 01 research student awarded Ph. D. under the guidance of Dr. B. R. Patil and 16 students registered for Ph.D. under the guidance of our College faculty members

- Kaudgaon village adopted for the extension activities under NSS

- Organized State Level 'Jain Bandhu Patrakarita Puraskar' programme and honoured Mr. Madhukar Bhave, a reputed journalist of Maharashtra, with this award

- Blood Donation Camp is organized on 17 September 2014

- Department of Botany and Department of History organized study / field tours

7.3 Give two Best Practices of the institution :
(please see the format in the NAAC Self-study Manuals)

> 1. Jain Bandhu Patrakarita Puraskar (State Level)
> 2. Felicitations of Meritorious Students in Culture, Sports and Academic

*Provide the details in annexure III

7.4 Contribution to environmental awareness / protection :

- Environment awareness is generated through plantation programme organized under NSS.
- College organizes activities such as poster presentation on environment awareness.

7.5 Whether environmental audit was conducted? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add :
(for example SWOT Analysis)

Strength:-
1. Introduced PG course in Urdu
2. Location of the College in the centre of the city
3. Active and supportive management
4. Discipline in campus
5. Efficient and highly qualified faculty
6. Fee concession to the sport players and cultural students
7. 'Saraswat' Annual Magazine
8. Annual Prabhavati Diwali Issue

Weakness:-

1. Self owned play ground for the sport
2. Hostel facility to students
3. Inadequate research facilities
4. Lack of collaboration / linkages with industries
5. Lack of consultancy

Opportunities :-

1. ICT based classrooms
2. To commence research centres
3. Wi-Fi campus
4. To start COCs (Career Oriented Course)
5. To start PG courses in other subjects

Threats :-

1. Unavailability of adequate space for providing extra facilities for the stakeholders.
2. Tendency of the parents regarding girls education.

Plan of Action for the Academic year 2015-16

1. To motivate the faculty members to attend Orientation / Refresher / Short Term courses.
2. To encourage the faculty members for publication in National / International journals.
3. To motivate the faculty members to write books with ISBN No.
4. To participate and present papers in National and International Workshops, Conferences, Seminars, Symposia etc.
5. To monitor the Research Projects under sanctioned Research projects.
6. To encourage the faculty members for recognition as a research supervisor.
7. To prepare the College Annual Magazine.
8. To adopt a village to implement extension activities under NSS.
9. To evaluate the performance of the faculty by way of PBAS.
10. To organize various student centric activities.
11. To encourage students for participation in sport events at different level.
12. To prepare the academic calendar for the year 2013 – 14.
13. To arrange educational excursion/ study tour.
14. To encourage the faculty members to complete Ph.D.
15. To inculcate environment/ social/ value education awareness amongst students
16. To motivate the students to participate in cultural activities.

Dr. Dnyanoba Mundhe
IQAC Co-ordinator

IQAC Co-ordinator
Sharda Mahavidyalaya
Parbhani

Dr. Wamanrao Jadhav
Principal

Principal
Sharda Mahavidyalaya
Parbhani

Model English Education Society's
Sharda Mahavidyalaya(Arts & Science), Parbhani
<u>Academic Calendar: 2014 - 15</u>

1. **First Term:**   16 June, 2014 to 18 October, 2014

     Dipawali Vacation: 19 October, 2014 to 12 November, 2014

2. **Second Term**:   13 November, 2014 to 1 May, 2015

     Summer Vacations: 2 May, 2015 to 15 June, 2015

3. **Duration of Teaching**:   First Term – 1 July to 18 Oct., 2014

                                 : Second Term – 13 Nov. to 1 May, 2015

4. **Examination:**

     College Examination:
     First Semester: Internal Test and Tutorial Sept. & Oct. 2014

     Second Semester: Internal Test and Tutorial Feb. & March 2015

     University Examination:
     First Semester: October/Nov. 2014 (Semester I, III, V)

     Second Semester: March/April, 2015 (Semester II, IV, VI)

     Annual Practical Examination: March / April, 2015

5. Admission Period: During the month of June, 2014

6. Teaching begins: First week of July, 2014

7. Prize Distribution Ceremony: First week of Sept., 2014

8. NSS Annual Camp: Third week of January, 2015

9. Annual Social Gathering: First week of February, 2015

Days Celebration:

1	26.Jun 2014	Shahu Maharaj Jayanti
2	1 July 2014	Vansantrao Naike Jayanti
3	23 July 2014	Tilak Jayanti
4	1ST Aug. 2014	Tilak Punyateethi, Annabhau Sathe Jayanti
5	15 Aug. 2014	Independence Day
6	20 Augest 2014	Sadbhavna Din
7	5thSept. 2014	Teachers' Day
8	8th Sept. 2014	International Literacy Day
9	14th Sept. 2014	Hindi Day
10	17th Sept.2014	University Foundation and Marathwada Mukti Din
11	17th Sept. to 24th 2014	Educational Awareness Week
12	2nd Oct. 2014	Mahatma Gandhi Jayanti
13	31 Oct 2014	Sardar V. Petal Jayanti and Indira Gandhi Punyateethi
14	11 Nov. 2014	Mulana Abdul Kalam Jayanti
15	14 Nov. 2014	Javarlal Nehru Jayanti
16	19.Nov.2014	Indira Gandhi Jayanti
17	25 Nov.2014	Yeshwantrao Chavan Smrutidin
18	26 Nov. 2014	Sanvidhan Din
19	28th Nov. 2014	Mahatma Phule Punyateethi
20	6th Dec. 2014	Dr. Ambedkar MahaParinirwan Din
21	26th Dec. 2014	Addiction Free Day (Sane Guruji Jayanti)
22	1st Jan. 2015	Fundamental Duties Awareness Day
23	3 Jan 2015	Savitribai Phule Jayanti
24	12th Jan. 2015	Swami Vivekanand Jayanti Rashtramata Jijau Jayanti
25	26th Jan. 2015	Republic Day
26	30th Jan. 2015	Hutatma Din
27	19th Feb. 2015	Ch. Shivaji Maharaj Jayanti
28	28th Feb. 2015	Science Day
29	10 March 2015	Savitribai Phule Smrutidin
30	12 March 2015	Yeshwantrao Chavan Jayanti
31	14 April 2015	Dr.B.R. Ambedkar Jayanti
32	1st May 2015	Maharashtra Foundation Day

Sd/-
Principal

Model English Education Society's
Sharda Mahavidyalaya(Arts & Science), Parbhani

Analysis of Feedback Forms

The College has obtained feedback on curriculum, teacher, library and office from students and employers for the Academic Year 2014 -2015. Mode of feedback form is manual. A questionnaire was prepared for the students and the employers. The analysis of feedback discloses that majority of the students and the employers recorded good, very good and excellent remarks. According to the analysis, following major point has been noticed:

1. Self-financed Career Oriented Courses may be started for the students.
2. Adequate facilities be provided in the laboratories.

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

Sd/-
Principal

Model English Education Society's

Sharda Mahavidyalaya(Arts & Science), Parbhani

BEST PRACTICE – I

Jain Bandhu Patrakarita Puraskar (State Level)

Hon'ble Secretary of MEES Shri. Hemrajji Jain is a reputed journalist. He is the Secretary of the Institute for last 35 years. He started to publish weekly *Parbhani Samachar* in 1952. He used this magazine to raise the voice of the common people. The magazine was overwhelming. Consequently, the College has established 'Shri Hemrajji Jain Pratishthan' as to commemorate his valuable contribution in the field of journalism. The College rewards one journalist by considering his contribution in this field every year. He / she is awarded with cash prize of Rs. 11,111/- . This year, Hon'ble Mr. Madhukar Bhave, a reputed journalist of Maharashtra State, is the recipient of this award.

BEST PRACTICE – II

Felicitations of Meritorious Students in Culture, Sports and Academic

Every year the College organizes a felicitation programme for meritorious students in culture, sports and academic. Basically, the programme is arranged in the first semester of each Academic Year as to encourage the students of the College for their overall development. All the staff members of the College are the donors of the prizes. Actually, there are 39 prizes which amounts 10430/-. In addition to this, there are prizes in the form of books and sports Kits. Especially, 'Bhagwan Mahavir Puraskar' is the special award for the best student of the year. It is an emotional and joyous moment for the students to step on the stage and to receive the prizes. In the academic 2014 – 2015, the programme was organized on 11 September 2014. Moreover, Nakul Sanjayrao Sawangikar is the recipient of 'Bhagwan Mahavir Puraskar'.

Sd/-
Principal